

DESA

IRAN, ISLAMIC REPUBLIC OF IRAN  
ANNUAL REQUESTS FOR TECHNICAL ASSISTANCE

4 JAN 1973 - 12 MAY 1975

UNCLASSIFIED  
VP/WG SEPT 2014

PLEASE RETAIN  
ORIGINAL ORDER

UN ARCHIVES

SERIES	<u>S-1906</u>
BOX	<u>20</u>
FILE	<u>8</u>
ACC.	<u>TE 311/1</u>



PRU 75

12 May 1975

RECEIVED  
JUL 7

TE 311/1 IRAN

Dear Mr. Laroya,

During your last visit at Headquarters we discussed the possibility of placing one or two young Iranian architects to serve as associate experts under your guidance.

Kindly discuss the situation with the Resident Representative and if his reaction is favorable, send the job descriptions (with a copy to me) to Headquarters as soon as possible.

Yours sincerely,

S. Brzak  
Technical Assistance Recruitment Service  
Office of Personnel Services

Mr. Hans A. Laroya  
c/o United Nations Development Programme  
P. O. Box 261  
Mbabane, Swaziland



ORIGINAL DIRECT

RECORDS CONTROL

JUL 4 - 1975

11/1p

14 May 1975

Mr. W. Iverson, Acting Chief  
Physical Resources Projects Section  
Asia and Middle East, OTC

V. Kandaswamy, Chief  
Technical Co-operation Section  
Asia, Europe and Middle East, CHBP

TO 311/1 Iran

Mission Report of Mr. P. Prabhakar Rao on Iran

1. Please refer to your memorandum of 24 March requesting our comments on the above--mentioned report.
2. We have carefully reviewed the report and find it useful as a "guideline" for the decision making required for housing development in Iran. Mr. Rao's emphasis that the housing, either in rural or urban areas, is an integral part of the overall national development and should be closely linked to the socio-economic and physical development is valid and calls for recognition of this concept and approach by the Government. Housing either rural or urban cannot be dealt with on a sectoral basis, as is being done now in the country.
3. The recommendations put forward by Mr. Rao are straightforward and practical, some of them, particularly one relating to the institutional changes requires further study. We strongly support Mr. Rao's suggestion that "Government should promote rural housing as a continuing program and stimulate the production of building materials.". There may be full justification for creation of a new governmental or public corporation/authority to deal exclusively with rural housing construction and management as well as building material research. However, the most appropriate institutional structure can be decided only after a careful analysis of the existing functions and responsibilities of various units of governments which have bearing on the development of rural housing and recommendations on such an important issue cannot be based on the examination of organisational requirements of rural housing alone. We recognize the inadequacy of the existing arrangements and support the need for appropriate institutional backing for a large scale rural housing programme, but the type of institutional structure should be decided after a detailed special study of the issue.
4. Another impediment to the achievement of national goals in the housing sector, as identified by Mr. Rao, is the lack of a land policy at both the national and regional level. The establishment of national land development policies and its enforcement mechanisms should be given top priority by the Government. Development of land-use planning process including legislative and administrative mechanisms is essential to the economic and functional use of national land. Housing development, particularly in urban areas, should be preceded by the comprehensive land use plans with the required regulatory and development devices. In supporting Mr. Rao's recommendations on the need for the closer coordination between regional development agencies and local authorities in formulation, construction and management of housing and the related infrastructure, we endorse the idea of creating a new planning section in the Urban Affairs Department of Ministry of Housing and Development as a unit to deal with required physical development. We also endorse the UNDP technical assistance as proposed, including the study tours programme (Training) contained in the mission report.



5. We would also suggest that the Government consider deputing senior planners to the Economic Planning Agency of Japan to study procedures for the formulation and implementation of a comprehensive national land development plan. The Agency prepared several comprehensive land development plans in the post-war period which is similar to the present Iranian situation in terms of the rapid pace of industrialization and economic development.

6. In summary, the report subject to the above remarks, is well organized and contains valuable recommendations for improving the rural housing condition in Iran. We suggest that the report be submitted to the Government with our foregoing comments.

CHBf





## MEMORANDUM

cc. Mr. G. Wen ✓  
Miss A. GindyREF: *DA* *AD*A - TO : Ms S. Albuquerque  
Chief, Human Resources Section  
Middle East and Asia, UNOTC

DE - FROM : Peter Kuenstler

GENÈVE, 17 April 1975

OBJET - SUBJECT : Visit to Iran

RECORDS CONTROL

JUL 4 - 1975

*TE 311/1*  
*IRAN*

I have been invited to visit Iran to take part in a consultation organized by the UN Volunteers from 16 to 23 May 1975. For this purpose my travel to and from Iran as well as per diem during that week will be covered by UNDP. In view of my previous missions to Iran I am giving you this information in case there were any short mission for OTC in Iran (or en route) which could conveniently and economically be combined with this assignment. Any such additional mission would have to come at the end of my planned visit, i.e. after 23 May since I am already involved in a WHO working group meeting in Germany on behalf of this Division on my way out.

*Ch. K.*

*Mrs. Kalluada*

*Pls check with  
foedD re his*

*concerning  
a) one of the consultant  
posts in the new Iran  
project*

*b) any other short-term post  
en route from Tehran to  
Geneva - I can't think  
of any*

OFFICE OF TECHNICAL CO-OPERATION  
Human Resources Section  
Asia and Middle East Branch

24 APR 1975

*MS  
24/4/75*



ORIGINAL DIRECT

RECORDS CONTROL

GOWM/LS/lmm

APR 9

11 April 1975

~~SO 160~~

Miss Aida Gindy, Chief  
Social Integration and Welfare Section  
Social Development Division/CSDHA

G. O. W. Mueller, Assistant Director in  
charge, Crime Prevention and Criminal  
Justice Section.

Iran Project Proposal - IRA/74/026

TE 311/1 IRAN

1. Reference is made to your memorandum of 9 April 1975 on the subject of a request from the Government of Iran for short-term consultant in "social defence and correctional services".
2. As stated in page 17 (IV) of the background information, it seems inappropriate to classify "social defence and correctional services" as a sub-sector of social welfare. Furthermore, the document contains no definitive information relating specifically to the problem and requirements of the country in the field of social defence and correctional services. Without such definitive background information on the nature, scope and requirements of the project, we are unable to evaluate it properly and establish its merits for consideration.
3. You may therefore wish to advise the authorities in Iran to submit a separate project document, on social defence and correctional services, giving a more definitive background information on the specifics of the problem and the requirements.



ORIGINAL DIRECT

Drafted: M. Rao  
Cleared: A. Gindy MR/mh

RECORDS CONTROL  
APR 9 1975

Mr. G. Mueller  
Asst. Director in charge of Crime Prevention  
and Criminal Justice Section  
Social Development Division/CSDHA

9 April 1975

Aida Gindy, Chief  
Social Integration and Welfare Section  
Social Development Division/CSDHA

TE 311/1 IRAN

Iran Project Proposal - IRA/74/028

... Please find enclosed a project proposal from Iran. Your attention is drawn particularly to page 18, where they request a short-term consultant in "Social Defence and Correctional services (prisoners, juvenile delinquents, narcotic drug addicts)."

OTC has agreed to this proposal in principle and we personally discussed the project with Mrs. Moarefi, Vice-Minister, Ministry of Social Welfare, Iran, when she was visiting here recently.

Your comments are requested and if you support their request for a short-term consultant, a job description on the standard lines may be prepared and send to us for forwarding to OTC with the other job descriptions.

cc: Mrs Wacker



Drafted: M. Rao *MR*  
Cleared: A. Gindy *AG*

*MR/NH*

Ms. Bianca Lattuada  
Programme Management Officer, OTC

2 April 1975

Aida Gindy, Chief  
Social Integration and Welfare Section  
Social Development Division/CSDHA



Draft-Project of the Government of Iran on Social Welfare Administration

We are in agreement that the newly established Ministry of Social Welfare should have expert assistance in establishing a sound base on which it can build efficient and innovative structures that will enable social welfare programmes in Iran to assume front line developmental responsibilities. It will be most desirable to develop procedures and mechanisms that will enable the social welfare ministry to effectively coordinate its activities with those of other related ministries and the voluntary organizations.

It is for these reasons we support the project proposal in its broad outline. We discussed these matters in detail with H.E. Mrs. Moarefi and Miss Sheila Albuquerque on 1 April. Because of the importance of this project, we would like to be closely involved in its implementation.

*cc: Mrs. Waller*



## ROUTING SLIP

## FICHE DE TRANSMISSION

TO:  
A:*Registry*

FOR ACTION

POUR SUITE A DONNER

FOR APPROVAL

POUR APPROBATION

FOR SIGNATURE

POUR SIGNATURE

PREPARE DRAFT

PROJET A REDIGER

FOR COMMENTS

POUR OBSERVATIONS

MAY WE DISCUSS?

POURRIONS-NOUS EN PARLER ?

YOUR ATTENTION

VOTRE ATTENTION

AS DISCUSSED

COMME CONVENU

AS REQUESTED

SUITE A VOTRE DEMANDE

NOTE AND FILE

NOTER ET CLASSER

NOTE AND RETURN

NOTER ET RETOURNER

FOR INFORMATION

POUR INFORMATION

*Pls. cancel*

Date:

*19/3*

FROM:

DE:

*A Bell*



# M E S S A G E

FOR:  
POUR :

FROM:  
DE :

Telephone No.:  
No de téléphone :

Extension:  
Poste :

Room No.:  
No de bureau :

RETURNED YOUR CALL		VOUS A RAPPELÉ (E)
WILL CALL YOU AGAIN		VOUS RAPPELLERA
WOULD LIKE YOU TO CALL		VOUDRAIT QUE VOUS L'APPELIEZ
CAME TO SEE YOU		EST VENU (E) VOUS VOIR
WOULD LIKE TO SEE YOU		VOUDRAIT VOUS VOIR

D

*Please cancel*

*cc VK*

*VB*

Received by — Reçu par :

Date:

Time — Heure :



ENCLOSURE ATTACHED

سازمان ملل متحد

UNITED NATIONS



NATIONS UNIES

برنامه عمران  
DEVELOPMENT PROGRAMME IN

CABLES: UNDEVPRO TEHRAN

POSTAL ADDRESS: BOX 1555

TEL: 49281-9

تلفن ۹-۴۹۲۸۱

صندوق پستی ۱۵۵۵

IRA/73/031

RECEIVED

13 MAR 1975

9 March

1975

DAY

MONTH

YR.

TO

Dear Mr. Gleboff,

Construction of Housing Models; IRA/73/031

- Cancellation of Project

... With reference to our letter Ref. 227 of 23 December 1973 regarding the postponement of activities under the above project, attached please find a copy of a self-explanatory letter from the Ministry of Foreign Affairs requesting the cancellation of the project. Since the project was never approved by UNDP there will be no need for a project revision.

Yours sincerely,

R. Booth

Roger Booth  
Resident Representative in Iran

Mr. N. Gleboff  
Deputy Director  
Asia & Middle East Branch  
UNOTC  
New York.

OFFICIAL CORRESPONDENCE	CONTROL NO.
MUST BE RETURNED TO RECORDS CONTROL, ROOM 2074	3/25



79-67C JRA/73/0311

TRANSLATION

Translated on 2/3/75

To: The Office of the United Nations Resident Representative  
From: The Bureau of International Technical Cooperation,  
Ministry of Foreign Affairs  
No: HF/8782  
Date: 27/2/75 (8/12/53)

Reference is made to your letter No. 47 dated 15 January 1975 on the utilization of the consultative services of Professor R.S. Eckans, the UN Consultant.

We wish to advise you that since the Ministry of Housing and Town Planning had made the utilization of his services conditional to the availability of funds in the Five-year Plan of technical cooperations and, as you know no funds have been foreseen for this, the matter is therefore nullified.

With thanks,

Bureau of International  
Technical Cooperation  
Effat Nahvi  
(Signed)

Date Received	2 MAR 1975
ACT.	

HB/SS

The project, which was never approved, should be regarded as CANCELLED



cc: T.C. Unit

RECORDS CONTROL  
FEB 19 1975

JAG/pbc

Mr. Daniel P. Cjao, PhD  
Human Resources Projects Section, AMEB/OTC

10 February 1975

James A. Green, Special Technical Adviser  
Division of Public Administration and Finance

TE 311/1 IRAN  
TE 322/1 IRAN (170-17)  
TE 322/1 IRAN (000-1)

IRAN: Proposed IMPACS Pilot Project

- .....
1. I return herewith your file on the proposed pilot project to set up units to perform operational planning and programming in various Ministries in Iran.
  2. It is considered that at the present time the implementation of this proposed project is premature in that it would cut across the work already being performed by on-going projects IRA/73/019 "Evaluation of Development Projects and Programmes" to be performed by IRA/74/025 "Programme and Project Evaluation."
  3. The work being accomplished by the first project is related to that of the second project, and the results of both will be utilized to improve and strengthen the project monitoring and evaluation activities of the Plan and Budget Organization of the Iranian Government. When the methodology for reviewing Government projects has been agreed (which will include revision and/or updating of current in-built systems), then the necessary and relevant training programmes for the involved officials can be devised and conducted. It is at this stage that the strategy of a training programme such as that envisaged in the IMPACS programme can be reviewed and the probable benefits from this type of training assessed. Where this training (network analysis or similar techniques) may take place, can then be agreed upon; there are a number of centres where common-need training can be undertaken.



ORIGINAL DIRECT

VK/vk

RECORDS CONTROL

OCT 28 1974

TE 311/1 Iran

17 October 1974

Dear Jerry,

.... I am enclosing herewith a copy of your revised draft which is to be issued to the Resident Representative in Iran. As you will see, the draft letter is more or less the same as your original one except for a few minor changes on pages 2 and 3. You may, therefore, like to go through this and give your endorsement so that I can have this letter issued, along with the supporting material, through the ORC.

... We are rather concerned about the possible duplication of our efforts in this field as far as Iran is concerned, because we have a request from the Government, under the country programme, for a national project in this field. The Department of Environmental Conservation is already in the process of establishing priorities in the field of environment, and is now preparing a comprehensive programme consisting of several large-scale projects. We ourselves have prepared a draft project document and submitted it to the Government on the basis of discussions which Parviz had with the Deputy Prime-Minister Iskandar Firooz and Dr. Taghi Farvar during his last mission to Iran, which identifies four areas of expertise. A copy of the PRODOC which we are submitting as a Preparatory Phase of this project is enclosed herewith for your information.

We understand that the Deputy Prime-Minister was very specific in defining the international assistance they would like to have, which is 24 man-months of long-term expert services in each of the areas specified in the PRODOC. Also, the Iranian authorities are not too keen to receive high-level advisory services in the area of policy formulation as they consider that this can be determined only by themselves. They are very fortunate to have very highly qualified professionals at the top who could formulate policies for adoption by the Government.

In the light of what I have stated above you will note that considerable amount of ground-work has already been covered by us in this sector, and we want to ensure that the regional project does not duplicate the project activities in which we are already engaged. We want your efforts to supplement it and you would no doubt take this into consideration when you go on the mission to Iran. In the meantime, would you please endorse the modified version of the letter to be issued to Mr. Booth and also let us have a similar communication to the several countries you will be visiting in December. We should not have any problems with these other countries as we have not country programmes in this sector.

Yours sincerely,

Mr. J. Voss  
530 Riley Avenue  
Worthington  
Ohio 43085.

V. Kandaswamy, Chief  
Technical Co-operation Section  
(Asia, Europe & Middle East)CHRP



ORIGINAL DIRECT  
cc: Miss Albuquerque  
Mr. Basu  
Mr. Coomaraswamy

RECORDS CONTROL  
AUG 3

C. Reid/mm

CSR

TE 311/1 IRAN

26 August 1974

VIA POUCH

Dear Mr. Shallon,

Iran - Annual Review of the Country Programme

We refer to your letter of 1 July 1974 with which you transmitted the document for the Annual Review of Iran's Country Programme. We have reviewed the document and forward herewith our comments. We are advising the UNDP of our comments by copy of this letter.

1. The final result of the review is a Country Programme larger than the approved Country Programme by some 20 percent. In terms of direct international costs, this represents an addition of over \$10.1 million. The total programme 1973-1977 now goes up to \$39.3 million, of which Government's share will be \$19.6 million (49.75 per cent) and UNDP participation \$19.8 million (50.25 per cent). If the delivered programme for 1972, at \$4.9 million is included, the UNDP inputs to the programme for 1972-1976 is stated to be of the order of \$22.7 million against an approved IPF of \$20 million. Even in the highly unlikely event that scheduled deliveries are honored and expenditures over the level of the approved IPF of \$20 million for 1972-1976 are thereby incurred, the full excess of \$2.7 million will not be met in the first instance, out of UNDP resources. The reason is that according to the financial arrangements for cost sharing between UNDP and the Government of Iran, as reflected in the approved Programme Document, Iran has undertaken to pay its share of international costs of the Programme according to the following formula: Government's shares in respect of new proposals which involve cost-sharing are to be paid in advance of operations; thus 1973 and 1974 shares will be paid in 1973; 1975 shares in 1974; 1976 shares in 1975; and 1977 shares in 1976. Furthermore, it will be recalled that in his letter of transmittal dated 18 February 1973, the Minister of State in Charge of Planning and Budget undertook to increase, "where necessary and possible," Government's share of international costs of new projects, in order to ensure that expenditure out of UNDP resources do not exceed the approved IPF during the period 1972-1976.

...../2

Mr. N. Shallon  
Resident Representative of the UNDP  
P.O. Box 1555  
Teheran, Iran



The Review Report does not mention either of these possibilities of meeting any excess of expenditure over the approved IPF, that might be incurred by 31 December 1976. Instead, it states that "Government has expressed its agreement with the suggestion that overexpenditure in the current IPF period be charged against the next IPF period." Such a procedure is in general accordance with the recent Governing Council decision, even though it applies primarily to those countries "whose next cycle illustrative IPF is significantly higher than its present IPF," a requirement not satisfied in Iran's instance.

2. We are gratified to learn that out of 106 projects listed in the approved Country Programme, project documents have yet to be prepared and/or their full implementation has been delayed only in respect of 14. The main reason for this delay is a reflection of the "unrealistic timing of these projects in the original Country Programme". Still, an overall improvement in the rate of delivery of international inputs during the first year of the Programme has been realised. Thus, in 1973, a record of 91 percent of total international inputs planned, were actually delivered as compared with a delivery rate of only 66 percent in the previous year.

3. One significant feature of Iran's Country Programme is the extensive use of Preparatory Assistance. The Resident Representative reports that this procedure "has enhanced the chances of success of large scale projects". It may also be mentioned that this is one factor that has contributed to the reduction of "slippage" to a minimum.

Yours sincerely,

R.K. Basu  
Officer-in-Charge  
Asia and the Middle East Branch  
Office of Technical Co-operation



48 48

UNITED NATIONS



NATIONS UNIES

INTEROFFICE MEMORANDUM

MEMORANDUM INTERIEUR

TO: Miss Sheila M. Albuquerque, Chief  
A: Human Resources Projects Section, AMEB/OTC

DATE: 16 August 1974.

THROUGH:  
S/C DE:

FROM: J.S. Silverio, Officer-in-Charge  
DE: Social Integration and Welfare Section  
SDD/CSDHA.

SUBJECT: Iran - Request for Short-term Consultant.  
OBJET:

REFERENCE:

TE 311/IRAN  
J. Kephly  
Action  
20/auy74

This is to follow-up my routing slip of 14.8.74 regarding possible candidates for the post in Iran.

1. Mr. B. Ageros (Sweden) R02265
2. Mohammad Ashrof (Pakistan) R02267
3. Edith Pohl (Austria) R02268
4. Ali Ahmed Sobeth (Egypt) R01373
5. Patricia Stickney (U.S.)

The first four names were those listed in the roster for social welfare and the 5th name is an applicant whose PRU is on file as she prefers seeking a Secretariat post.

In Habani  
Could their  
availability  
be ascertained  
by cable pls  
21/auy74.

OFFICE OF TECHNICAL CO-OPERATION  
Human Resources Section  
Asia and Mid/East Branch

20 AUG 1974

ex Carasso

21/auy  
cc Mr Habani  
with blue  
form.



JSS/esl

Ms. Sheila M. Albuquerque, Chief  
Human Resources Projects Section, AMEB/OTC

5 August 1974

TE 341/1 IRAN

Juana S. Silverio, Officer-in-Charge  
Social Integration and Welfare Section  
Social Development Division

IRAN - Request for Short-term Consultant

1. We refer to your 30 July 1974 memo on the above subject.

..... 2. On the basis of your paragraph 3, we offer the attached draft job description for the post. However, we could not agree that a job covering 24 institutions could be accomplished in 6 weeks even with the collaboration of Mr. Qureshi. For this reason, we suggested at least 3 months.

3. As regards possible candidates we suggest the review of the following candidates who have PRU's on active roster:

- Professor Henry Maas (USA)
- Margriete W. Cain (USA)
- Domingo Rivas-Vasques (Venezuela)
- Professor D. Paul Choudbry (Indian)
- Mrs. Sita Basu (Indian)
- Mrs. Edith Pohl (Austria)

They maybe explored for their interest and availability.

cc: J. Wallis



5 August 1974

REVISED DRAFT JOB DESCRIPTION

Title of post: Child Welfare Adviser

Duration: 3 months starting soonest

Duty station: Teheran, Iran

Duties: The expert is expected to assist and advise the Farah Pahlavi Foundation and other interested agencies on:

..... 1. Assessment of the programmes and services of institutions under the High Patronage of Her Imperial Majesty The Shahbanou of Iran, in relation to objectives and functions. (see attached list)

2. On the basis of the findings, assist in strengthening and for reorganization of these institutions in the light of new trends in child care and protection.

3. Where needed, help plan, organize and set up administration of new social agencies to meet other areas of needs of children in Iran.

4. Promote and encourage training of personnel in these institutions and for other institutional social welfare personnel needed including those in need of special care such as the handicapped, etc. Such training should be co-ordinated with established training institutes and for schools offering courses in child care and protection.

Language: English essential; Parsi desirable.

Qualifications: University degree with specialization in child welfare and administration of child caring institutions. Working experience in developing countries desirable.

Background: The Farah Pahlavi Foundation and H.I.M. Empress Farah herself are supporting the work of the National Organization for the Protection of Children which operates a children's guidance clinic, several schools and residential centres for mentally retarded children as well as a physical therapy centre for physically handicapped children. It also conducts training programmes for personnel needed in its institution. It wishes to further develop these activities.



سازمان ملل متحد

Shrestha (Reid)

UNITED NATIONS



NATIONS UNIES

DEVELOPMENT PROGRAMME IN IRAN

CABLES: UNDEVPRO TEHRAN

POSTAL ADDRESS: BOX 1555

TEL: 49281-9

تلفن ۴۹۲۸۱-۹

صندوق پستی ۱۵۵۵

برنامه عمران

TE 311/1 IRAN

31 July 1974

Dear Mr. van der Heide,

IRAN - Country Programme Management Plan 1/7/74-31/12/75

.....  
In accordance with Mr. Patel's Memorandum UNDP/OFM/IV - Supplementary of 1 March 1974, I enclose 3 copies of the Management Plan for the Iran Country Programme for the period 1/7/74 - 31/12/75.

Yours sincerely,

E. Cacouris

Resident Representative a.i. in Iran

Mr. van der Heide  
Acting Deputy Director  
Asia and the Middle East Branch  
UNOTC  
New York

RECEIVED

1691

AUG - 7 1974

OTC



# RUSH

ONS  
ANDUM



NATIONS UNIES  
MEMORANDUM INTERIEUR

RECORDS CONTROL  
AUG 1 1974

TO: Mrs. Juana Silverio,  
A: Social Integration and Welfare Section, SDD

DATE: 30 July 1974

REFERENCE: TE 31/1 IRAN

THROUGH:  
S/C DE:

FROM: Sheila M. Albuquerque, Chief,  
DE: Human Resources Projects Section, AMEB/OTC

SUBJECT: IRAN - Request for Short-Term Consultant  
OBJET:

URGENT

1. Please refer to your 15 July 1974 memo.
2. We have sought clarification from the Resident Representative. His cable 402 was copied to you. I now enclose a copy of his cable 415
3. As you will note they want a generalist with broad administrative experience, to cover all the 24 institutions listed. They do not want a specialist in mentally-handicapped children. Perhaps specialized needs may arise out of this general request and lead to follow-up requests.
4. The consultant will have the collaboration of Mr. Qureshi and our Public Administration project personnel.
5. As to why they are not content with Mr. Qureshi, it is not uncommon to want to have a second opinion or a different view, and this is no reflection on Mr. Qureshi.
6. I should be grateful if you would review and revise the job description and include a qualifications section, and send it to us with suggested names for the consultant post.

*Stallings*



*Longha*  
*could you pls*  
*attach handwriting*  
*children's file*  
*19/7/74*

SAY02 (UNDP) TEHERAN 43 28 1423=

ETAT

UNATIONS

NEWYORK =

415 VANDERHEIDE CONSULTANT ORGANIZATIONAL

STRUCTURE WELFARE INSTITUTIONS OUR402 AND YOUR448 CONSULTANT

SHOULD HAVE BACKGROUND AND EXPERIENCE ORGANIZATION WELFARE

INSTITUTIONS IN GENERAL NO NEED SPECIALIST MENTALLY HANDICAPPED

CHILDREN PROCEED RECRUITMENT CONSULTANT TO COOPERATE WITH

EXPERTISE FROM IRA/73/005 AND QURESHI CACOURIS =

UNDEVPRO +

*Pub Admin*  
*project*

COL 415 402 448 73/005 +

OFFICE OF TECHNICAL CO-OPERATION  
Human Resources Section  
Asia and Mid/East Branch

29 JUL 1974

*M.*  
*(S.R.)*  
*cc Mrs Silveria*  
*Mr Habann*

*Ex Carasso*

INCOMING

ACTION

TO

FILE NO.

☐ ACTION COMPLETED  
IN FILE

TURN TO  
REGISTRY

19/7/74

1974 JUL 31 151

RECEIVED

JUL 29 1974

OTC

5:56

*JMA*  
*19/7/74*



Mr. W. van der Heide, Acting Deputy Director  
Asia and the Middle East Branch, OTC

29 July 1974

TE 311/1 IRAN

Mr. Stephen Tansil, Officer-in-Charge  
Development Planning Advisory Services, CDPDP

Chandra Dias, Special Technical Adviser  
Development Planning Advisory Services, CDPDP

IRAN - Annual Review of the Country Programme

Kindly refer to your inter office memorandum of 22 July, 1974 with which you transmitted a copy of the Annual Review document of Iran's Country Programme for comments if any, which we consider should be drawn to the attention of the Government.

We have reviewed the document and have no comments of a nature that merit submission to Government at this stage. We do have a few comments of a general nature, however, which may be of interest to OTC and UNDP. They are set out below:

1. The final result of the review is a Country Programme larger than the approved document by some 20 per cent. In terms of direct international costs, this represents an addition of over \$10.1 million. The total programme 1973-1977 now goes up to \$39.3 million, of which Government's share will be \$19.6 million (49.75 per cent), and UNDP participation \$19.8 million (50.25 per cent). If the delivered programme for 1972, at \$4.9 million is included, the UNDP inputs to the programme for 1972-1976 is stated to be of the order of \$22.7 million against an approved IPF of \$20 million. Even in the highly unlikely event that scheduled deliveries are honored and expenditures over the level of the approved IPF of \$20 million for 1972-1976 are thereby incurred, the full excess of \$2.7 million will not be met in the first instance, out of UNDP resources. The reason is that according to the financial arrangements for cost sharing between UNDP and the Government of Iran, as reflected in the approved Programme Document, Iran has undertaken to pay its share of international costs of the Programme according to the following formula: Government's shares in respect of new proposals which involve cost-sharing are to be paid in advance of operations; thus 1973 and 1974 shares will be paid in 1973; 1975 shares in 1974; 1976 shares in 1975; and 1977 shares in 1976. Furthermore, it will be recalled that in his letter of transmittal dated 18 February 1973, the Minister of State in Charge of Planning and Budget undertook to increase, "where necessary and possible," Government's share of international costs of new projects, in order to ensure that expenditure out of UNDP resources do not exceed the approved IPF during the period 1972-1976.



The Review Report does not mention either of these possibilities of meeting any excess of expenditure over the approved IPF, that might be incurred by 31 December, 1976. Instead, it states that "Government has expressed its agreement with the suggestion that overexpenditure in the current IPF period be charged against the next IPF period." Such a procedure is in general accordance with the recent Governing Council decision, even though it applies primarily to those countries "whose next cycle illustrative IPF is significantly higher than its present IPF," a requirement not satisfied in Iran's instance.

ii. We are gratified to learn that out of 106 projects listed in the approved Country Programme, project documents have yet to be prepared and/or their full implementation has been delayed only in respect of 14. The main reason for this delay is a reflection of the "unrealistic timing of these projects in the original Country Programme." (A large part of this unrealistic scheduling was known at the time of preparation of the Programme, but the representatives of Agencies concerned were, for one reason or another, unwilling to accept more realistic schedules proposed by DPAS staff members who assisted in drawing up the Programme). Still, an overall improvement in the rate of delivery of international inputs during the first year of the Programme has been realised. Thus, in 1973, a record of 91 per cent of total international inputs planned, were actually delivered as compared with a delivery rate of only 66 per cent in the previous year.

iii. One significant feature of Iran's Country Programme is the extensive use of Preparatory Assistance. The Resident Representative reports that this procedure "has enhanced the chances of success of large scale projects". It may also be mentioned that this is one factor that has contributed to the reduction of "slippage" to a minimum.

iv. The Review Report is critical of the larger agencies which, in general, awaited the preparation and approval of the respective project documents before they would take action in preparing for the implementation of projects. Possible future remedial action to eliminate this deficiency is discussed in the DPAS report on experience in Country Programming which is due for submission to OTC during the coming weeks.



YF55 (TAA) NEWYORK 86 17 2057Z=

LIF

UNDEVPRO

TEHERAN/IRAN=

430 SHALLON YOUR 372 AND FURTHER BY 417 CONSULTANT ORGANIZATIONAL  
STRUCTURE WELFARE INSTITUTIONS PLEASE CLARIFY AAA WHETHER  
GOVERNMENT WISHES COVERL ALL TWENTYFOUR INSTITUTIONS LISTED MAY  
TWENTYSEVENTH LETTER OR ONLY NINE INSTITUTIONS DESCRIBED IN  
NOPC LIST BBB QUALIFICATIONS AND EXPERIENCE REQUIRED SINCE THIS  
SECTION MISSING FROM JOB DESCRIPTION=

P2/36=

SPECIFICALLY WHETHER SPECIALIST IN MENTALLY HANDICAPPED CHILDRENS  
INSTITUTIONS DESIRED CCC IF GOVERNMENT WISHES GENERAL REVIEW  
STRUCTURE ALL TWENTYFOUR INSTITUTIONS COULD NOT ASSISTANCE  
BE PROVIDED JOINTLY BY GURESHI AND ORGANIZATION EXPERT FROM  
PUBLIC ADMINISTRATIONS PROJECT GURESHI=

VANDERHEIDE+

COL 430 372 417 +

REGISTRY FILE COPY

DRAFTER:

FILE No:

*Albuquerque*  
*TE 377/1 ham*



## UNITED NATIONS



NATIONS UNIES

## INTEROFFICE MEMORANDUM

## MEMORANDUM INTERIEUR

TO: Miss Sheila M. Albuquerque, Chief  
A: Human Resources Projects Section, AMEB/OTC

DATE: 15 July 1974

THROUGH:  
S/C DE:

FROM: Juana S. Silverio, Acting Chief  
DE: Social Integration and Welfare Section, SDD

REFERENCE: TE 311/1 IRAN

OFFICE OF TECHNICAL CO-OPERATION  
Human Resources Section  
Asia and Mid/East Branch

SUBJECT: Iran - Request for short-term consultant - job description  
OBJET:

16 JUL 1974

1. This is in reference to your memorandum to me of 11 July.
2. Please note that the attachments to Mr. Cagouris' letter of 27 May include "institutions" like Teheran Philharmonic Society, Iranian Federation of Sports for the Deaf, Iranian Medical Congress, etc. It is not possible to find one single expert to deal with these kinds of institutions.
3. A special reference was made by Mr. Cagouris to a separate paper about the activities of the National Organization for the Protection of Children. This paper lists nine different institutions, day care centres and several different activities (which are not institutions).
- Six out of the nine institutions are for the mentally handicapped. As the proposed expert is expected to advise specifically on the institutional care, he obviously has to have considerable expertise in the institutional care of the mentally retarded in particular. This is reflected in the draft job description.
4. In the first cable reply of 9 May to the original cable request it was suggested that Mr. Qureshi, the present social welfare adviser in Iran, should be consulted on the "other (than rehabilitation) welfare institutions". There still is no indication that his advice has been sought. We strongly urge that this be done and that a well defined request as to what the Government really wants to be done, possibly together with Mr. Qureshi's comments, be asked to be submitted.
5. You suggest in your memorandum, in paragraph 4, that "alternative candidates with broader experience, particularly in organization and management of social welfare services" be considered. That is the job of Mr. Qureshi. We do not believe that another expert in this field is required unless Mr. Qureshi himself so recommends and also defines the exact area of social welfare to be covered by another expert. I should like to emphasize again that the original request referred to handicapped children's institutions.

ExCasso

Sandra  
pls attach  
the file  
with  
previous  
correspondence  
16/11/74



ORIGINAL DIR-27

RECORDS CONTROL  
JUL 12 1974  
SMA/SR

cc: Mrs. Silverio/Miss  
GINDY

Mr. A. Hatami, Recruitment Officer  
TARS

11 July 1974

TE 311/1 IRAN

S.M. Albuquerque, Chief  
Human Resources Projects SEction, AMEB/OTC

IRAN - Request for short-term consultant

Further to Mr. Oppenheim's memorandum of 17 June 1974 and in the light of cable No. 372 from the Resident Representative (copy attached), it will be necessary for the Substantive Office to revise the job description for the above post and reconsider their candidate suggestions. May I ask you to suspend action until they have done this.

*M*  
11/14/74



ORIGINAL DIRECT

SMA/SR

RECORDS CONTROL

JUL 12 1974

Mrs. Juana Silverio, Acting Chief  
Social Integration and Welfare Section, SDD

11 July 1974  
TE 321/1 IRAN

UEFWN

URGENT

S.M. Albuquerque, Chief  
Human Resources Projects Section, AMEB/OTC

Iran - Request for short-term consultant - job description

1. I refer to Mr. Kosunen's memorandum of 13 June on the above subject which was referred by us to Mr. Hatami together with the names suggested by him.

2. We sent the Resident Representative a copy of the job description which had earlier been prepared by your office and which concentrates on institutions for handicapped children, and we note that the revised draft job description sent with Mr. Kosunen's 13 June memorandum is even more restrictive since it emphasizes mentally retarded children and not all types of handicapped children.

..... 3. A cable 372 just received from the Resident Representative in Iran (copy attached) wants the job description revised to cover all the institutions listed in their original request. Many of these institutions are not concerned with handicapped children.

4. I request you therefore to review and revise the job description as a matter of urgency. At the same time, it will be necessary to review the suggested candidates in favor of alternative candidates with broader experience, particularly in organization and management of social welfare services.

5. Your early attention would be much appreciated. Meanwhile, we are requesting Mr. Hatami to defer all action on our previous candidate suggestions until you have reexamined the case.

Registering  
pls BF on file  
28 July 1974

UEFWN  
URGENT



UNITED NATIONS

سازمان ملل متحد



برنامه عمران

NATIONS UNIES

DEVELOPMENT PROGRAMME IN IRAN

CABLES: UNDEVPRO TEHRAN

POSTAL ADDRESS: BOX 1555

TEL: 49281-9

تلفن ۴۹۲۸۱-۹

صندوق پستی ۱۵۵۵



Ref: PRO 300 CP-C

Dear Mr. EL-Tawil

Annual Review of the Country Programme for Iran

I take pleasure in enclosing 5 copies of the First Annual Review of the Country Programme for Iran. In accordance with UNDP/MIS/FIELD/15, this will also serve as the Annual Report to the Administrator and the Inter-Agency Consultative Board. You will note that as a result of this review the Government has requested nearly \$8.7 million more of UNDP assistance, over the current Country Programme period. Of this \$ 7 million will be paid for by the Government.

I would like to draw your attention to some discrepancies which may appear between the financial figures in the tables in this Review and the UNDP computer printout project budgets, for 1973. This seems to result from incorrect and apparently unjustified rephrasing of the cost sharing portion in some project budgets. We will be taking up the matter separately with the respective organizations in the near future for corrective action.

Yours sincerely,

RECEIVED  
1544

JUL 19 1974

Mr. B.A. El-Tawil

Acting Director

Office of Technical Co-operation

Dept. of Economic & Social Affairs

UNDP

New York, N.Y. 10017

E. Cacouris

Resident Representative a.i. in Iran

OTC



ORIGINAL DRAFT



TE 311/1 IRAN

17 June 1974

Dear Mr. Shallon,

..... The attached copy of the terms of reference for a short-term consultant to review the organizational structure of various welfare institutions takes into account the information provided under cover of your letter of 27 May 1974 (reference number 245).

We are asking the Technical Assistance Recruitment Service to follow up on suggestions for a suitable consultant made by the UN Rehabilitation Unit for the Disabled.

Yours sincerely,

*W. van der Heide*

W. van der Heide  
Acting Deputy Director  
Asia and Middle East Branch  
Office of Technical Co-operation

Mr. N. Shallon  
UNDP Resident Representative  
P. O. Box 1555  
Teheran  
Iran



ORIGINAL DIRECT

E. Oppenheim/JMJ

Mr. A. Hatami, Recruitment Officer  
TARS, Office of Personnel

17 June 1974

TE 311/1 IRAN

RECORDS CONTROL

JUN 18 1974

Ernst Oppenheim, Acting Chief  
Human Resources Projects Section, AMEB/OTC

Iran - request for short-term consultant

..... 1. As can be seen from the attached copy of Mr. Kosunen's memorandum of 13 June 1974, two additional candidates have been nominated.

2. I believe Mr. Richard Sterner, from Sweden, may have passed the age limit for field assignments. If this should be the case, please disregard that suggestion.

*JMJ*



## UNITED NATIONS



## NATIONS UNIES

## INTEROFFICE MEMORANDUM

## MEMORANDUM INTERIEUR

TO: Mr. E. Oppenheim, Acting Chief  
A: Human Resources Projects Section, AMEB/OTC

DATE: 13 June 1974

REFERENCE: TE 311/1 IRAN

THROUGH:  
S/C DE:

FROM: Esko Kosunen, Chief  
DE: Rehabilitation Unit for the Disabled  
Social Development Division

SUBJECT:  
OBJET: Iran- Request for short-term consultant

..... As requested, I attach a revised draft job description for the new consultant's post in Iran.

Having seen that the emphasis in the project is on mentally retarded children, I suggest that the availability of the following additional expert-candidates be inquired:

Mr. N.E. Bank-Mikkelsen  
Danish National Service for the Mentally  
Retarded  
Falkoner Alle 1, 2000 Copenhagen F  
Denmark

Mr. Richard Sterner  
Director General  
Riksförbundet FUB  
Box 1304  
111 83 Stockholm  
Sweden



13 June 1974

REVISED DRAFT JOB DESCRIPTION

Expert in Handicapped Children's Institutions - Iran

Duration : 6 weeks starting the soonest possible.

Duty station : Teheran

Duties : The expert is expected to advise the Farah Pahlavi Foundation and other interested agencies

- on planning, setting up and administering institutions as well as on development of existing ones, for handicapped children, primarily for the mentally retarded;
- in particular, on handicapped children's requirements for special education, rehabilitation, provision of orthotic and prosthetic appliances;
- on measures for rehabilitating non-institutionalized handicapped children;
- on training of specialized personnel for the above institutions;
- on drafting a long term plan for rehabilitation and education of handicapped children in Iran.

Language requirement: English or French.

Background information: The Farah Pahlavi Foundation and H.I.M. Empress Farah herself are supporting the work of the National Organization for the Protection of Children which operates a children's guidance clinic, several schools and residential centres for mentally retarded children as well as a physical therapy centre for physically handicapped children. It also conducts training programmes for personnel needed in its institution. It wishes to further develop these activities.



Mr. E. Oppenheim, Acting Chief  
Human Resources Projects Section, AMEB/OTC

13 June 1974

TE 311/1 IRAN

Esko Kosunen, Chief  
Rehabilitation Unit for the Disabled  
Social Development Division

Iran- Request for short-term consultant

..... As requested, I attach a revised draft job description for the new consultant's post in Iran.

Having seen that the emphasis in the project is on mentally retarded children, I suggest that the availability of the following additional expert-candidates be inquired:

Mr. N.E. Bank-Mikkelsen  
Danish National Service for the Mentally  
Retarded  
Falkener Alle 1, 2000 Copenhagen F  
Denmark

Mr. Richard Sterner  
Director General  
Riksförbundet FUB  
Box 1304  
111 83 Stockholm  
Sweden



ORIGINAL DATED  
E. Oppenheim/JMJ  
cc. Mr. Kosunen  
JUN 1 8 11  
11 June 1974  
TE 311/1 IRAN

Mr. A. Hatami, Recruitment Officer  
TARS, Office of Personnel

*E. Oppenheim*  
E. Oppenheim, Acting Chief  
Human Resources Projects Section, AMEB/OTC

Iran - request for short-term consultant

- .....
1. Please see the attached background information for the above post (reference my memoranda of 14 May 1974, and 20 May).
  2. May I please have your advice on the status of recruitment.



GENERAL DIRECT

RECORDS CONTROL  
JUN 1 2 1974

E. Oppenheim/JMJ  
cc. Mr. A. Hatami  
Mr. E. Kosunen (+ copy  
of incoming material)

TE 311/1 IRAN

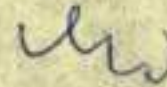
11 June 1974

Dear Mr. Shallon,

Thank you for your letter No. 245 of 27 May 1974  
transmitting background information for the job description  
for a consultant to review the organization of specified institutions.

We are grateful to you for making this information available  
to us.

Yours sincerely,



E. Oppenheim  
Acting Chief  
Human Resources Projects Section  
Asia and Middle East Branch  
Office of Technical Co-operation

Mr. N. Shallon  
UNDP Resident Representative  
P. O. Box 1555  
Teheran  
Iran



Mr. Romendra K. Banu, Chief  
Physical Resources Section  
Asia and Middle East Branch, OTC

Mr. Vladimir Baum, Director  
Resources and Transport Division

Norbert Falzon, Assistant Director  
Resources and Transport Division

IRAN: Project IRA-73/009

NF/tp

RECORDS CONTROL

6 June 1974

TE 34/1 IRAN

In order to prepare a clear formulation of Iran's transport project IRA-73/009 and subsequent Funds-in-Trust activities prior to fielding consultants, Mr. Lastovka requested you (Wednesday, 29 May 1974) to cable the Resident Representative in Iran proposing a preparatory mission to formulate a programme of inter-related activities, as enumerated in cable 113 from Iran, for effective launching of the project.

Mr. Bouianov has informed us that a cable to this effect has not been sent through his office. Your prompt attention to this matter would therefore be appreciated.



Mr, R. K. Basu, Chief  
Physical Resources Projects Section  
SAFE/OTC

4 June 1974

V. Kandaswamy, Chief  
Technical Co-operation Section  
Asia, Europe and Middle East, CHBP

IRA/73/027 - Requisition for Equipment

Mr. Pajevic has already submitted requisition order on 18 May 1974 covering requisition number 1-5 totalling \$36,780. Now a requisition No.6 with total cost of \$1,700 is submitted, totalling \$38,480. The items concerned appear to be classified under expendable equipment and the budget for this expendable equipment is only \$25,000 in the project document. If so, the requisitions made so far exceeds the budgetary allocations. We, therefore, request from the Project Manager a clarification of the nature and definition of the items already ordered. The last batch of requisition forms, therefore, will be withheld by the Centre until we receive the requested clarification. In future it will be useful if each requisition carries a notation "expendable" or otherwise.



cc: Mr. Basu  
ECAPC

T. Shrestha/mm  
Cl.: Mr. van der Heide

Mr. B. Coomaraswamy, Assistant Administrator  
and Director, Regional Bureau for Asia and  
Far East, UNDP

29 May 1974  
TE 311/1 IRAN

R.J. Crooks, Director  
Office of Technical Co-operation

IRAN - Water and Sewage in Urban Areas

The Resident Representative in Iran has forwarded to us, for our comments, a copy of the project document in respect of the above project.

We have carefully reviewed the document. We agree with the need to assess man-power needs for water sewage works in urban areas and designing of training programme for technical personnel specifically in the context of the larger proposal in the Country Programme "Water Sewage in Urban and Rural Areas", with which we feel that this proposal should be fully coordinated. We, therefore, fully support this project.

We also suggest that among the duties of the consultant, the following may be added: "At the conclusion of the mission, the consultant shall submit a final report covering in sufficient details the various aspects of his mission, his findings and recommendations."



UNITED NATIONS



NATIONS UNIES

برنامه عمران

DEVELOPMENT PROGRAMME IN

CABLES: UNDEVPRO TEHRAN

POSTAL ADDRESS: BOX 1555

TEL: 49281-9

تلفن ۴۹۲۸۱-۹

Ref: 245

OFFICE • *Human Resources Section*  
Asia and Mid/East Branch

27 May 1974

10 JUN 1974

Dear Mr. *van der Heide*,

*Oppenheim (4 Caran)*

TE 311/1 IRAN

With reference to ~~your~~ letter No. TE 322/1 IRAN of 15 May and my cable 238 of 5 May regarding the Government's request for a short term consultant to review the organizational structure of the various welfare institutions under the patronage of H.I.M. Empress Farah and particularly those under the Farah Pahlavi Foundation, attached please find a  
.... list with short descriptions of the institutions concerned and a more extensive description of one of them, the National Organization for the Protection of Children (NOPC). I should be most grateful if you would please include the information contained in the said attachments in the draft job description which was attached to your letter of 15 May.

Yours sincerely,

RECEIVED  
1264

JUN 10 1974

OTC

OFFICIAL CORRESPONDENCE	CONTROL NO.
MUST BE RETURNED TO RECORDS CONTROL, ROOM 2074	6/98

*E. Cacouris*

E. Cacouris

Resident Representative a.i. in Iran

Mr. W. van der Heide  
Acting Deputy Director  
Asia and the Middle East Branch  
UNOTC  
New York



Translation

Translated on 20/5/74

Objectives and Duties  
of  
The Institutions Under the High  
Patronage of Her Imperial Majesty The  
Shahbanou of Iran



REPRODUCED  
BY THE  
NATIONAL  
ARCHIVES



1- Reza Pahlavi School for the Blind:

- a) Establishment of Educational and Vocational Schools for the blind, in Tehran.
  - b) Acceptance of blind students of arts, of 5 - 17 years of age.
- 

2- Tehran Philharmonic Society:

- a) Extension of scientific music and familiarization of the lovers of this art with its historical, philosophical and technical aspects.
  - b) Holding performances and concerts of gramophone records.
  - c) Establishment of Libraries.
- 

3- National Committee for the Protection of Children:

- a) Children's life and health improvement.
  - b) Coordination of the activities of the institutes dealing with children's training and recreation affairs.
  - c) Collection of relief funds.
  - d) Financial assistance to the International Fund.
- 

4- National Institute of Cultural Relations:

- a) Making the Iranian culture and art known outside the country through exhibitions, art and cultural societies and festivals.
- b) Guidance of the foreign students of this field.
- c) Assisting and encouraging competent students of art through



payment of study costs and loans.

d) Inviting foreign artists to Iran.

---

5- Mother and Child Protection Institute:

- a) Health and Medical assistance to mothers and children.
- b) Financial assistance to pregnant women and poor mothers.
- c) Establishment of health institutes, clinics and maternity hospitals.

6- World Health Iranian Foundation:

- a) To assist the provision of public health for the country.
  - b) Improvement of national health and creation of coordination between the operations of the government of Iran and the WHO.
  - c) Concluding agreements with the WHO for the utilization of its technical and consultative services.
- 

7- Iranian Culture Foundation:

- a) Compilation and extension of Iranian culture.
  - b) Research on the rules and principle of Farsi language.
  - c) Compilation of Farsi dictionaries.
  - d) To make known to other countries the Iranian culture.
  - e) Translation of research works on the Farsi language and culture.
  - f) Establishment of public libraries.
- 

8- Girl Scouting:

Girl scouting affairs and cooperation with the State Scouts Organization,

---



9- Society for the Protection of the Fire Victims (burns).

- a) Treatment and protection of those injured by fire.
  - b) Concluding agreements with Iranian and foreign medical faculties and public health institutes for the treatment of those burnt.
- 

10- Society for the Protection of Orphans:

- a) Collection, care and education of children who are without a particular and good gardian.
  - b) Establishment and equipment of nurseries, kindergarten and vocational primary schools.
  - c) Financial assistance to Vocational Institutes for orphans.
- 

11- Society for Children's Medical Centre:

- a) Security of children's health and establishment of medical centres for them.
  - b) Concluding agreements with Iranian and foreign medical faculties and public health institutes for the betterment of children's health.
- 

12- Queen Farah Charity Society:

- a) Fostering babies and education of orphans, children and the youth.
  - b) Establishment of necessary institutions and, cooperation with similar international societies.
- 

13- Society for Help to the Leprous:

- a) Construction and equipment of special villages for the leprous.
- b) Collection and housing of the leprous.

orphans.



- c) Establishment of vocational primary schools and education of the leprous and their children.

14- National Institute for the control of Cancer:

- a) Scientific research on cancer and cooperation with internal and international organizations.
- b) Expansion of the equipment for the diagnosis and treatment of cancer.
- c) Preparation of statistics of those suffering from cancer and their death rate.
- d) Equipping relevant hospitals and laboratories.

---

15- Art Festival Organization:

- a) Promotion of arts in Iran and glorification of the artists.
- b) Preparation of art programmes, festivals and inviting the best artists of the world.
- c) Making foreign arts known in Iran.

---

16- Iranian National Organization for Transfusion of Blood:

- a) Centralization and improvement of affairs related to the transfusion of blood and its supervision.
- b) Preparation and distribution of blood and plasma products.
- c) Creation of high schools for the training of technical groups.

---

17- Folklore National Organization of Iran:

- a) Revival, development and presentation of national dances inside and outside the country.
  - b) Establishment of centres for the teaching of national dances.
  - c) Holding festivals of national and international local dances.
-



**18- International Exhibitions Company of Iran:**

- a) Holding exhibitions to exhibit Iranian and foreign products.
  - b) Holding exhibitions in the provinces.
  - c) Partnership and investment with real or legal entities.
- 

**19- High Council of Town Planning and Architecture of Iran:**

- a) Coordination of town planning and the various architectural styles for the creation of better environment and for the betterment of the art of architecture.
  - b) Finding new technical and scientific methods for the creation of buildings which suit the climatical and traditional conditions of the country.
  - c) Study of proposals received and discussing, in the Council of Ministers, the selected ones.
- 

**20- Iranian Federation of Sports for the Deaf:**

- a) Generalization and expansion of various sports among the deaf.
  - b) Provision of sports equipment, clubs and sports grounds.
  - c) Internal matches and assignment of champions to international races.
- 

**21- Youth and Children Mental Development Centre:**

- a) Establishment of special libraries throughout the country for the youth and children.
- b) Creation of mobile libraries.
- c) Provision of audio-visual equipment of special cinema films for the youth and children.
- d) Encouragement and assistance to the writers and publishers of literature related to the youth and children.



- e) Assistance to public libraries.
- 

22- State Training Centre:

- a) Care and training of the beggars, the idle and orphans of over seven year of age.
  - b) Provision of capital, work and temporary residence for those trained by the Centre.
  - c) Assistance to the needy families.
- 

23- Iranian Medical Congress:

- a) Assistance to the development of medicine and the public health of the country.
  - b) Creation of cooperation and coordination among physicians and, propagation of new scientific subjects.
- 

24- Asian Institute of Pahlavi University:

- a) Research and study of cultural, historical and art monuments of Iran and the Asian Countries.
- b) Creation of high training courses on the Iranian culture.



NATIONAL ORGANIZATION FOR THE PROTECTION OF  
CHILDREN (NOPC)

Social Activities

The protection of children in this organization consists of many activities which includes evaluation, treatment, custodial care and general education and health plans for all the children of Iran. This goal is achieved by NOPC with the collaboration of other interested and responsible organizations.

These activities include the following:

- Nutrition
- Schools for reeducation and rehabilitation of mentally retarded children
- Center for Physio-Therapy
- Schools for training Practical Nurses and Social Workers'-Aids
- Classes for training of selected teachers
- Children's week
- Day care centers
- Regional activities
- Committees and study groups

NUTRITION

School Feeding Program.

A proper diet is essential for healthy and active generation, particularly for youngs. Therefore it was felt that such a program should be carried out in most parts of Iran, whether urban or rural. This aim was taken by NOPC to supplement food for nutritional deficiencies in the form of enriched biscuits to be given in schools if there are possibilities of inadequate diet. These biscuits are made from wheat flour, sugar, vitamins and hydrogenated fat.

Every year, from the 31st of October, birthday of H.I.H. Reza Pahlavi, Crown Prince of Iran and beginning of children's week, for a period of 100 days, the NOPC biscuits are distributed in the country for a population of 250,000 students. Each child receives 80 gr. of this biscuits daily and it comes for a period of one week.

Fresh Milk Distribution

The NOPC distributes every day 10,000 pasteurized bottles of milk(half liter) to the hospitals of sick children, maternities, dispensaries and orphanages of Tehran.

His Imperial Majesty, Shahanshah Ariamehr, announced a law in early 1974 regarding the national free education of children and the nutrition of the kindergarten and primary school children in Iran. The next educational year, therefore, children will benefit from the nutritional services performed by different state and private organizations.



#### Distribution of powdered Milk

With the help and donations of private and international organization such as UNICEF, the NOFC is in a position to distribute adequate supply to the mothers and young children.

In 1973 NOFC has distributed a considerable amount of milk powder in 17 dispensaries in Tehran and groups of mother and children per month were supplied by milk powder.

#### Activities for the Reeducation and Rehabilitation of Mentally Retarded Children

##### Children's Guidance Clinic (CGC)

In 1962 for the first time in Iran, the Children's Guidance Institute, and then in 1963, the Psycho-Social Observation Center were created by NOFC to trace and study the psycho-medico-social state of inadapted children and mostly to research on the specific problem of the Iranian children.

The experiences and results obtained in the fields of preventing psychological sickness in children have caused a series of changes in the structure of those two centers and in 1967 the Children's Guidance Clinic was organized to take the place and to pursue the activities of the Institute and Observation Center, to study, prevent and treat the mental problems of children and adolescents.

In this center, as in other countries the work is effected in groups of Pediatrics, Neuro-psychiatry, psychologic, Oto-Rhino-Laryngologie (Eye, Nose and Throat) specialists in collaboration with practical nurses, social workers and observers.

The CGC is equally an orientation center to direct the children after diagnosis, toward the specialized centers of NOFC. The CGC presently directs the psycho-medico-social services of all the centers affiliated with the NOFC. The number of children who have already been examined and are still in contact with CGC totals better than 3000 children.

With transferring CGC services to the Evin Foundations, new medical facilities such as Electro-Encephalography Department and an equipped laboratory have been added to the former psycho-medical departments, and CGC is, therefore, offering services to the patients with better standards and qualification.

At the social level and to prevent uncoordinated marriages and hereditary sickness, a consultation center and genetics laboratory will also be created to complete the Medico-Social Plan of the CGC.

##### Omide-Koudak : School for Educable Mentally Retarded Children

The first rehabilitation center for mentally retarded children in Iran was inaugurated in 1965 by H.I.M. Farah Pahlavi, The Shahbanoo of Iran, High President of NOFC.

At the start only 40 children were helped, but now 150 retarded children follow courses specially prepared within their intelligence coefficient I.Q..

The goal of this school is to reeducate and readapt the mentally weak children so that they can adapt themselves to the environment and to society. This is why they are given reading and writing courses, and within their capacities they can learn basic handicrafts and practice needlework, wood carving, shoe-making, carpentry etc.. Then those children are oriented toward the Professional Formation Center of NOFC to complete their professional formation.



Saraye-Koudak I : Residential Home for Mentally Retarded Girls.

In order to keep and assure the psycho-medical survey of mentally retarded girls of NOPC, we organized Saraye Koudak I, which was inaugurated in 1968 by H.I.M. The Shahbanoo of Iran.

With the creation of this center the network of activities in the field of reeducation and rehabilitation of mentally retarded children was extended to help the family of the retarded girls as well as the girls themselves.

Presently 135 retarded girls chosen among those who should be separated from their family or the orphans, are kept and benefit from the custody and the adequate treatment of the Children's Guidance Clinic.

Saraye-Koudak II : Residential Home for Mentally Retarded Boys.

In this center 141 mentally retarded boys from the ages 6 to 18 are kept and divided in three different groups.

The mentally retarded boys start to learn manual arts and trades but the physically handicapped follow courses in psycho-motor readaptation. A service of reeducation for deaf and dumb children is part of this center.

Saraye-Koudak III : Residential Home for Mentally Retarded Girls

This center was also opened to keep another group of mentally handicapped girls. There are at present 130 girls under care and education in this center. Weaving and carpet making are the main handicrafts done by the girls in this center, and it is due to create an exhibition hall to represent the work of these children.

Evin Center for ESN Children

This is one of the best equipped residential centers for subnormal children in the Middle East. It was inaugurated by H.I.M. Shahanshah Ariamehr and H.I.M. Shahbanoo Farah on one of the latest days in 1973.

Modern facilities have been supplied in this center and there are many heavy workshops as metal work, wood work, ceramic and carpet making in the center as well as hair-dressing and dress-making departments.

111 ESN children and 69 spastic children are under care and treatment in the center and with regard to the capacity of the center being 250 children residentially and 200 daily, there is still enough vacancy for more patients to be accepted in the center.

To complete the chain of medico-social activities in favour of the mentally retarded children, one large center - presently under construction - will soon be opened to welcome 360 mentally retarded and physically handicapped children and adolescents, in Vardavard, km. 22 Karadj Road.

In other cities of Iran ( the center cities of 12 states ) 12 residential homes have been opened for the subnormal children, 8 of which started work in 1973 and the other four will soon start to admit children.

The project of creating a village for the mentally retarded adults is in hand. The land needed has been provided and the building affair will be started in near future.

Center of Physio-Therapy

Considering the large number of physically handicapped children consulting the CGC, it was found necessary to organize a physio-therapy center.



For this the NOFC mentioned center is now well equipped and ready to treat 100 children a day by massage and Hydro-Therapy.

The Physio-Therapy Center welcomes children being directly under the protection of NOFC as well as other physically handicapped children.

#### School for Practical Nurses

The social evolution in Iran made it possible to give particular attention to the hygiene and health of mother and child. Following those evolutions many hygiene centers and dispensaries were organized in the rural districts of the country.

Parallel with these measures, and to assure trained personnel formed to expand the hygiene knowledge in the towns as well as in the rural areas, the NOFC founded in 1954 the first school for practical nurses in Tehran.

From the time of foundation to present the school has graduated 22 classes and 900 practical nurses have been granted their diplomas to start the social services in the hygiene centers of the country. Presently 160 students are following the practical nurse courses for the period of two years.

#### School for Social-Workers'-Aids

To complete the plan of social services for different centers of NOFC, we have organized a one year course to give an adequate and necessary education to practical nurses for the purpose of more comprehensive assistance.

The first course started work with 20 students and up to this date 51 graduates have attended the courses, who are now employed in the schools and centers of NOFC and also in other medical organizations.

#### Classes for Training of Selected Teachers

Due to the specific conditions in educating mentally retarded children and based upon the fact that educators of normal children are not capable to educate inadapted children or mentally retarded ones, the NOFC took the initiative to establish courses for specialized educators. The first class started in October 1968 with 20 students.

Then with the expansion of NOFC's activities and the organization of Day Care Centers, in addition to specific courses, new courses are given for the training of educators for normal children and nursery schools.

With the next classes, 95 graduates are actually giving their assistance to NOFC's centers, and presently 50 students are following the fifth class of specialized educators' courses destined for the adequate education of children.

The Tehran University Professors and experts collaborate with NOFC in the achievement of this work and give their assistance to NOFC students.

Intensive courses have been established for the training of educators of nursery school children. The candidates who come from other cities of Iran after attending the course go back to their own home towns to work in the nurseries and infant schools.

#### Classes for Training of House Mothers

The services of house mothers are needed in the residential homes of NOFC.

Candidates who are graduates of the 9th grade in secondary school, attend a six-month course and then start work in NOFC centers and homes.



Besides the above mentioned courses, there are meetings and conferences held in NOPC with participation of the parents of mentally retarded children, who discuss their problems and are helped by the specialists of NOPC.

#### Children's Week

In 1957, following the proposal of the International Union For Child Welfare (IUCW) and in collaboration with UNICEF the NOPC declared and celebrated the Children's Day in Iran.

With the birth of H.I.M. Reza Pahlavi, Crown Prince of Iran and suggested by NOPC, Iran since 1961 celebrates the children's day in the 31st of October.

In 1968 and accorded by H.I.M. The Shahbanoo Farah Pahlavi, NOPC have declared the children's week from the 31st of October to the 7th of November.

The essential goal in celebrating the children's week is to call the attention of organizations and the entire population to the important role played by the child today in the society of tomorrow.

#### Day Care Centers

According to the order of H.I.M. the Shahbanoo of Iran, the NOPC must participate in the organization and direction of Day Care Centers and Nursery Schools in Iran.

In this respect, NOPC started its activities in early 1970 and presently 19 Day Care Centers with capacity of 2,000 children exist in Tehran and other cities of Iran.

The programs of our Day Care Centers are similar to those in developed countries, adapted to geographical and social conditions of Iran, so that children of working mothers aged from 3 months to 6 years benefit from educative programs of NOPC's Day Care Centers.

Presently NOPC has a project to expand this program by organizing Day Care Centers and Nursery Schools in all regions of the country.

#### Regional Activities

In order to allow all children of different regions of Iran to benefit from NOPC's social activities, we organized NOPC Plants in 14 regions (Zahedan, Rezaiyeh, Tabriz, Gonabad, Ferdows, Kermanshah, Esfahan, Rasht, Sary, Ahvaz, Shiraz, Kerman, Mashhad and Sanandaj )

With regard to the results obtained, NOPC Plants will be organized in other cities and regions of Iran for the welfare of the children all over the country. Regional NOPC plants, together with programs and activities concerning children's welfare, study the specific regional problems related to the protection of children in order to create an adequate atmosphere for the education and development of children.

#### Committees and Study Groups

Aside from those above mentioned activities, the NOPC, to assure the well being of all the Iranian children, has organized committees and study groups to study the economic, educative, legislative and psycho-medico-social problems of children.

These committees' goal is to find the solution to the problems of the children's protection and to help them to adapt themselves to contemporary rhythms and conditions of the Iranian Society.



*Jo*  
E. Oppenheim/JMJ  
cc. Mr. Kosunen  
Mrs. Wallis

Mr. A. Hatami, Recruitment Officer  
TARS, Office of Personnel Services

20 May 1974

TE 311/1 IRAN

Ernst Oppenheim, Project Management Officer  
Human Resources Projects Section, AMEB/OTC

Iran - request for consultant for handicapped children's  
institutions

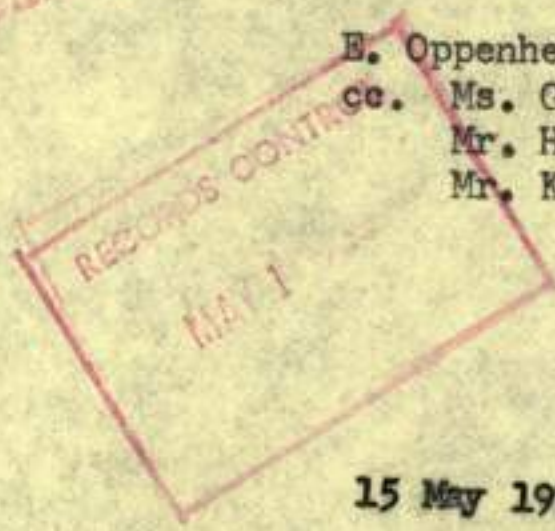
1. With further reference to my memorandum of 14 May 1974, I am sending to you copy of Mr. Kosunen's proposal of 15 May 1974 for possible candidates for this mission.
2. Mr. Kosunen has reservations about the candidates nominated by Mr. Kuenstler.
3. Would you be kind enough to pursue this proposal further.

*Ernst Oppenheim*



Cleared: S.M. Albuquerque

EW  
E. Oppenheim/JMJ  
cc. Ms. Gindy  
Mr. Hatami  
Mr. Kosunen



TE 311/1 IRAN

15 May 1974

Dear Mr. Shallon,

Thank you for your cable 238 concerning the Government's request for a short-term consultant to advise on institutions for handicapped children. We are asking the Technical Assistance Recruitment Service to ascertain whether the two persons named by Mr. Kuenstler are available.

We are also asking the Rehabilitation Unit here to advise on possible candidates.

..... The attached list of duties has been prepared on the basis of your cable. Unless we hear from you to the contrary, we assume that this is what the Government wants.

Yours sincerely,

W. van der Heide  
Acting Deputy Director  
Asia and the Middle East Branch  
Office of Technical Co-operation

Mr. Nessim Shallon  
Resident Representative  
of the UNDP in Iran  
P. O. Box 1555  
Teheran  
Iran



DRAFT JOB DESCRIPTION

Expert in Handicapped Children's Institutions - Iran

Duration: 6 weeks starting the soonest possible

Duty Station: Teheran

Duties: The expert is expected to advise the Pahlavi Foundation and other interested agencies

- on planning, setting up and administering institutions for handicapped children;
- in particular, on handicapped children's requirements for special education, rehabilitation, provision of orthotic and prosthetic appliances and use of wheel chair in such institutions;
- on measures for rehabilitating non-institutionalized handicapped children;
- on training of specialized personnel for the above institutions;
- on drafting a long term plan for rehabilitation and education of handicapped children in Iran.

Language requirement: English or French



E. Oppenheim/JMJ

cc. Miss Gindy

14 May 1974

Mr. A. Hatami, Recruitment Officer  
TARS, Office of Personnel Services

TE 311/1 IRAN

Ersnt Oppenheim, Project Management Officer  
Human Resources Projects Section, AMEB/OTC

Iran - request for short-term consultant

..... 1. As can be seen from the attached copy of Mr. Shallon's cable, the Government of Iran has requested the services of a short-term consultant to review the organizational structure of welfare institutions in Iran, and has, upon the advice of Mr. Peter Kuenstler, nominated the following possible candidates:

a) Ms. Elisabeth Littlejohn  
26 Bedford Square  
London WC

b) Mr. David Heaps, whose address might be available from the Ford Foundation, since he has worked for that organization in Tunisia and Nigeria.

2. Should you be unable to contact them, the Government would be prepared to consider other candidates.

3. Would you please ascertain whether one of the two names given above is available for one to two months.

..... 4. A copy of the terms of reference is attached.



INCOMING

ACTION

TO *Albuquerque*  
FILE NO. *TE 344/1 IRAN*ACTION COMPLETED  
INITIALS *JA*RETURN TO  
REGISTRY  
ROOM 2074

AY-03 FRP46 (UNDP) TEHRAN CK95 5 1430 =

*Hungary for next action  
also and information needed*

ETAT

6 MAY 1974

UNATIONS

NEW YORK =

*Open**all  
6/1/74  
cc Mrs. Smith  
Mr. Hatan*

238 VANDERHEIDE GOVERNMENT REQUESTS SHORT TERM CONSULTANT  
REVIEW ORGANIZATIONAL STRUCTURE VARIOUS WELFARE INSTITUTIONS  
UNDER PATRONAGE HIM EMPRESS FARAH PARTICULARLY THOSE UNDER  
FARAH PAHLAVI FOUNDATION FG HADICAPPED CHILDREN ORPHANAGES  
ETC AND MAKE APPROPRIATE RECOMMENDATIONS IMPROVEMENT OPERATIONS  
AT FORMER SOCIAL DEVELOPMENT OFFICERS <sup>Peter</sup> KUENSTLERS SUGGESTION  
ELISABETH LITTLEJOHN 26 BEDFORD SQUARE =

P2/45 =

*In Geneva Office  
(unless he's transferred  
to Africa)*

LONDON WC OR DAVID HEAPS WHO WORKED FOR FORD FONDATION TUNISIA  
NIGERIA AND WITH STAFF WORLD VETERANS FEDERATION SUGGESTED FOR PURPOSE  
OTHERS WOULD BE ACCEPTABLE IF ABOVE UNAVAILABLE ONE TWO MONTHS  
CONSULTANCY SUGGESTED WE WILL PREPARE PROJECT DOCUMENT ON  
RECEIPT YOUR COMMENTS =

SHALLON UNDEVPRO TEHRAN +

COL 238 26 ++

RECEIVED

MAY - 6 1974

OTC

1974 MAY 6 11 44 AM



CONFIDENTIAL  
T. Shivesha/imm

RECORDS CONTINUED

APR 2 1974

TE 311/1 IRAN

17 April 1974

VIA POUCH

Dear Mr. Shallon,

I refer to your letter of 16 March 1974 requesting information for a school of tourism studies.

The information requested by the Tourist Organisation of Iran may be available either from ILO or IUOTO (International Union of Official Travel Organisations, Case Postale 7, 1211 Geneva 20, Switzerland) since they are the organisations that are concerned inter alia with vocational training for tourism. One report that may be of interest to Iran, however, in this connection, is the report on an Institute of Tourism prepared for the Government of India by Robert McIntosh of Michigan State University. We regret, however, that this report has not yet been derestricted, and, therefore, are unable to forward a copy to you at this moment. We will send a copy to you as soon as it is derestricted.

Yours sincerely,

W. van der Heide  
Acting Deputy Director  
Asia and Middle East Branch  
Office of Technical Co-operation

Mr. N. Shallon  
UNDP Resident Representative  
P.O. Box 1555  
Teheran, Iran



UNITED NATIONS



شrestha  
Reg. [TE311/1] IRAN  
NATIONS UNIES

DEVELOPMENT PROGRAMME IN IRAN

CABLES: UNDEVPRO TEHRAN

POSTAL ADDRESS: BOX 1555

TEL: 49281-9

تلفن ۴۹۲۸۱-۹

مستوف پستی ۱۵۵۵

برنامه عمران  
برنامه عمران  
Ref: PRO.400/B

20 March 1974

Dear Mr. El-Tawil,

Report on Development Assistance: 1973  
(IRAN)

... Enclosed please find 5 copies of the above report.

Yours sincerely,

Nessim Shallon  
Resident Representative in  
Iran

Mr. B. A. El-Tawil  
Acting Director  
Office of Technical Co-operation  
Department of Economic & Social Affairs  
UNOTC, New York

RECEIVED  
791

MAR 29 1974

OTC



سازمان ملل متحد

UNITED NATIONS



NATIONS UNIES

برنامه عمران

DEVELOPMENT PROGRAMME IN IRAN

CABLES: UNDEVPRO TEHRAN

POSTAL ADDRESS: BOX 1555

TEL: 49281-9

تلفن ۴۹۲۸۱-۹

سندوق پستی ۱۵۵۵

16 March 1974

Ref: 355/A

Dear Mr. van der Heide,

The IRAN National Tourist Organization Tehran, is preparing for the establishment of a school of higher tourism studies and we have been asked to provide the following:

- (1) Organizational charts and statutes of various tourism schools
- (2) Samples of curricula of the said school
- (3) Admission requirements and study conditions, and
- (4) Any other information which would be helpful towards establishment of such a school

I would appreciate any help you are able to give in connection with this request.

Yours sincerely,

Nessim Shallon  
Resident Representative in Iran

Mr. W. Van der Heide  
Acting Deputy Director  
Asia and the Middle East Branch  
UNOTC, N.Y.

RECEIVED  
223

MAR 22 1974

OTC



UNITED NATIONS  
DEVELOPMENT PROGRAMME

UNITED NATIONS  
FUND FOR POPULATION ACTIVITIES



UNITED NATIONS  
NEW YORK

PROGRAMME DES NATIONS UNIES  
POUR LE DEVELOPPEMENT

FONDS DES NATIONS UNIES  
POUR LES ACTIVITES EN MATIERE DE POPULATION

TELEPHONE: 754-1234

INTEROFFICE MEMORANDUM

CABLE ADDRESS: UNDEVPRO NEW YORK

TO: Mr. Robert J. Crooks  
Director, Office of Technical Cooperation  
ESA

FROM: Nafis Sadik  
Chief, Projects Division

SUBJECT: IRAN

FILE NO. FPA/551/IRA/GEN  
OFFICE OF TECHNICAL COOPERATION  
Human Resources Section  
Asia and Pacific Branch  
SENDER'S TELEPHONE EXTENSION: 1E311/IRAN

19 MAR 1974

.....

Enclosed is a copy of Mr. Salas's letter dated 15 January 1974, addressed to the Iranian Government, relating to UNFPA's future assistance to Iran.

This letter is being sent to all UN Agencies with programme interests in Iran, for information.

The Government has already accepted the proposed cost-sharing scheme and submitted a request for continuation of the Communication component utilizing this financial arrangement.

RECEIVED

MAR 19 1974

OTC

c = Mr. Siddiqui } 21/3  
Mr. Cabello  
Mr. Gold

Action taken  
to

23/3/74

M. S. Salas  
19.3.74

Schuguerue  
19/11/74

Date: 13 March 1974



Clearances: Dr. Donayre  
Mr. Micou

cc: RR - Iran  
Mr. Nelson  
Mr. Micou  
Mr. El Heneidi  
Reading File  
Chron

TCH/REH/pg

TPA/551/IRA/GEN

15 January 1974

Dear Dr. Sardari

Sir,

Reference is made to the UNFPA-Iran Project Agreement concluded in November 1971 for a period of seventeen months, which was subsequently extended for an additional twelve months until March 1974.

Looking ahead to that date, it is considered appropriate for the Fund to advise the Government on the nature of support expected to be available for the next four years, coinciding with the rest of the Iranian Fifth Plan period (1973-1977).

I would like to note that the support available to any country, including Iran, will be subject to the increasing financial constraints on the Fund's expected resources caused by rapidly rising requests for assistance from around the world.

However, in the context of this constraint, UNFPA should be able to respond to Iranian requests for support to population/family planning activities over the coming four years, with particular emphasis in the following areas:

- (a) collection and analysis of demographic statistics;
- (b) fellowship support for training abroad;
- (c) information, education and communication activities;
- (d) support to non-governmental organizations including Universities.

His Excellency Dr. A.M. Sardari  
Under-Secretary for Population and  
Family Planning  
Ministry of Health  
Tehran, Iran



Keeping in view these priority areas, the Fund would be able to consider requests for:

- (i) continuation of activities under-way;
- (ii) initiation of new activities;
- (iii) other activities which may fall within the mandate of UNEFPA for support.

In general, assistance from UNEFPA would be focussed on the provision of expert services and international training and fellowships. In cases of large-scale requests, the Fund may ask the Government to share the international costs of these services on a fifty-fifty basis.

With regard to equipment of local support costs required for project activities, the Fund would henceforth expect the Government to provide the funds necessary to cover such costs. However, if desired, it would be possible for UN participating agencies such as UNICEF or WHO, to undertake procurement of equipment or other services required from abroad on behalf of the Government through funds-in-trust arrangements worked out directly with the Agency concerned.

I would like to assure you that the Resident Representative of UNDP and the UNEFPA Coordinator in Iran stand in readiness to assist you in formulating the specific proposals which you may wish to submit for consideration by UNEFPA.

Finally, it is proposed that during this additional period of four years the general provisions of the original Project Agreement, regarding the various responsibilities of the UNEFPA and the Government in relation to the implementation of UNEFPA-supported activities, should remain in effect subject to mutual agreement between the parties to amend these provisions.

With best personal wishes for the New Year,

Yours sincerely,

Rafael M. Salas  
Executive Director



62B  
H.W. Bell/ddv

ORIGINAL  
Mr. V. Kandaswamy, Chief  
Technical Co-operation Section  
(Asia, Europe and the Middle East), CHBP

4 February 1974

TE 311/1 IRAN

W. Iversen, Acting Chief  
Physical Resources Section, AME/OTC

Regional Environmental Engineering Research Laboratory - Iran

H.... I enclose a draft project document on the abovementioned subject  
.... submitted by Mr. Frank Carroll. Also enclosed is a biographical note  
prepared by him. We have no background information on this submission  
and I should therefore be grateful for your comments.



UNITED NATIONS  
INTEROFFICE MEMORANDUM



NATIONS UNIES  
MEMORANDUM INTERIEUR

TO: Mr. H. Siddiqui, Population Affairs Officer  
A: Population Division

DATE: 11 January 1974

THROUGH:  
S/C DE:

REFERENCE: TE 311/1 IRAN

FROM: Ernst Oppenheim, Programme Management Officer  
DE: Human Resources Projects Section, AMEB/OTC

SUBJECT: IRAN: Continued UNFPA support for Training Activities  
OBJET:

1. As agreed during our telephone conversation of the morning of 7 January 1974 I am sending to you herewith a copy of Mr. Salas' memorandum of 19 December approving \$39,615 for the above-mentioned project.
2. Since that time I have been informed by Mr. Nelson, UNFPA Coordinator in Iran that this matter pertains to Project IRA-72-P13 A0 - Assistance to Family Planning activities (UNFPA 72/45).
3. May I have your views on required follow-up action, particularly so since this office was not aware of any such request for a continuation of this project, which has been comparatively inactive with respect to the expert component.

cc: Mr. Salas  
80322 Iran



UNITED NATIONS  
DEVELOPMENT PROGRAMME

UNITED NATIONS  
FUND FOR POPULATION ACTIVITIES



UNITED NATIONS  
NEW YORK

PROGRAMME DES NATIONS UNIES  
POUR LE DEVELOPPEMENT

FONDS DES NATIONS UNIES  
POUR LES ACTIVITES EN MATIERE DE POPULATION

TELEPHONE: 754-1234

INTEROFFICE MEMORANDUM

CABLE ADDRESS: UNDEVPRO • NEW YORK

TO: Mr. Bahgat El-Tawil, Acting Director  
Office of Technical Cooperation

Date: 19 December 1973

FROM: Rafael M. Salas  
Executive Director

IRA/71/P11  
FILE NO.: DP 212/45  
OFFICE OF TECHNICAL COOPERATION

Human Resources Section  
SENDER'S TELEPHONE EXTENSION: 3108  
Asia and Mid-East Branch

SUBJECT: IRAN - Continued UNFPA support for Training Activities

27 DEC 1973

*Mr. Oppenheim*

In accordance with the Resident Representative's letter dated 1 September 1973 for UNFPA's continued support to training activities under the UNFPA/Government of Iran Agreement, we take pleasure in advising that we have approved an amount of \$39,615 to cover the following components:

Training (Fellowships):

Statistics and Evaluation (5 m/m)	\$4,102
Programme Administration and Management (8 participants - 12 m/m)	33,800
Training of trainers (3 participants - 2 m/m)	<u>1,713</u>
Total	<u>\$39,615</u>

The relevant budget printouts will follow in due course.

RECEIVED

DEC 27 1973

OTC

1570

*cc Mr. Groer  
Mr. Siddiqui*



نمایندگی سازمان ملل متحد

Basw

M. Ball  
D.M.

UNITED NATIONS



NATIONS UNIES

برنامه عمران

DEVELOPMENT PROGRAMME IN IRAN

CABLES: UNDEVPRO TEHRAN

POSTAL ADDRESS: BOX 1555

TEL: 49281-9

تلفن ۹-۴۹۲۸۱

صندوق پستی ۱۵۵۵

Ref: 227

23 December 1973

TE 311/1 IRAN

Dear Mr. van der Heide,

Construction of Housing Models  
IRA/73/031

.... As you will see from the attached copy of letter No. HF/5804 of 18 December 1973 from the Government, the Ministry of Development and Housing have requested that the proposed visit of Professor Richard Eckaus to Iran in connection with the above-mentioned project be postponed until a preparatory survey which they are presently conducting has been completed.

We shall inform you as soon as we have a revised date from the Government.

RECEIVED

JAN 2 - 1974

OTC

Yours sincerely,

E. Cacouris

Resident Representative a.i. in Iran

Mr. W. van der Heide  
Acting Deputy Director  
Asia and the Middle East Branch  
UNOTC  
New York



File: 112/1



IMPERIAL MINISTRY  
OF FOREIGN AFFAIRS

No. HF/5804

December 18, 1973.

NS/EC

Mr. Nessim Shallon,  
Resident Representative,  
United Nations Development  
Programme in Iran,  
T e h r a n.

Dear Mr. Shallon,

I wish to refer to your letters No. 775 and 972 dated 8 October and 26 November 1973, respectively, concerning the proposed visit by Prof. R.S. Eckaus under the Project Construction of Housing Models - IRA/73/031, and through which you have made inquiries whether the text of the draft project document, attached to your letter 775, and the timing of the mission are agreeable to the Government Agency concerned.

The matter was brought to the attention of the Ministry of Development & Housing for their comments and they have replied that for the purpose of deriving proper benefit from the collaboration of Prof. Eckaus it is necessary for them to make available all sorts of arrangements and to collect the required information for the proposed system, further, as the Ministry Officials are carrying out a more accurate survey about the possibility of utilizing "Mathematical Methods" for construction and housing, therefore the Ministry prefer that Prof. Eckaus' visit to Iran would be postponed until they get a final result of the above survey presently being carried out by them.

Yours sincerely,

Erfat Nahvi,  
Chief, International  
Technical Cooperation Bureau.

P.S.

As you are aware, in the draft project document attached to your letter 775 of 8 October 1973, a sum of Rials 12,703.- (in local Currency) has been indicated as the Government's Cash Contribution in this respect. Please include this matter among the topics of our weekly meeting for discussion and to adopt a general policy for all similar short-term missions to Iran, as far as the Government's Cash Contribution is concerned.



C.Irish

c.c. Mr. Cabello

RECORDS CONTROL

OCT 31 1973

Mrs. Margaret Shoukletovich  
Chief, Fellowships Section, OTC

30 October 1973

TE 323/1 IRAN

Sheila M. Albuquerque, Chief  
Human Resources Projects Section, AMEB/OTC

IRAN: Fellowship application of Mr. Mohamad-Hussein NEDJATIAN

.....

In accordance with the recommendation of the substantive office  
I would be grateful if you could have Mr. Nedjatian's english language  
proficiency verified as soon as possible.



ORIGINAL DIRECT

Drafted: Shrestha/pl

Mr. Z. Lastovka, Chief  
Transport Section, Resources and Transport Division

RECORDS CONTROL

OCT 23 1973

22 October 1973

W. van der Heide, Acting Deputy Director  
Asia and Middle East Branch, OTC

TE 311/1, IRAN

IRAN - Country Programme

Please refer to your memorandum of 11 October 1973 concerning the projects in the field of transport in Iran's Country Programme.

As you are aware, we have written to the Resident Representative on 9 May 1973 requesting him to advise us with regard to the implementation of projects, the execution of which is the UN's responsibility, and this included the two projects mentioned in your memorandum. The Resident Representative in his letter of 26 May 1973 replied that he will follow up with the Government the submission of project documents for these projects. Copies of our letter and the Resident Representative's reply (which were copied to you) are attached herewith for your information.

.....



ORIGINAL DIRECT

RECORDS CONTROL

OCT 16 1973

RVH/gm

11 October 1973

Mr. B. El-Tawil, Acting Director  
Office of Technical Co-operation

Mr. N. Falzon, Assistant Director-in-Charge of  
Co-ordination of Operations, RTD

Zdenek Lastovka, Chief  
Transport Section, RTD

TE 311/1 IRAN

IRAN: Country Programme - Projects in the field of Transport

1. Our review of the Country Programme for Iran indicates that action is now required in regard to the following projects which fall within our field of competence:

- a. Traffic and Transport Development Programmes for Municipalities, a project scheduled for a duration of one year, starting in 1974, with an input of US\$ 33,300 from UNDP.
- b. Iranian State Roadways, a project scheduled for a duration of 4-1/2 months, starting in 1973, with an input of US\$ 11,250 from UNDP.

2. You are kindly requested to ascertain through the Resident Representative whether the Government is ready to proceed with the implementation of these projects. If affirmative, we would recommend that Project Documents and Job Descriptions be prepared in the field and conveyed for our review in draft form prior to formal submission to UNDP. Submission of a fellowship nomination under the Traffic and Transport Development project could similarly be initiated at this time on an advance basis.



Cleared: S.M. Albuquerque

M. Carasso/sr

CC: Sir James Hardy

cc: Y. Osman

J. Odrljin

RECORDS CONTROL

SEP 13 1973

7 September 1973

TE 311/1 IRAN

TE 322/1 IRAN (170-16)

Dear Mr. Shallon,

Will you please refer to your letter of 24 June and our reply of 5 July regarding the request for an expert to advise the Centre for Operational Evaluation of Government Departments. The Government has also indicated its interest in having Mr. Brodie for this assignment.

We are now informed that Mr. Brodie, who in the meantime has been submitted as a candidate for the post of Adviser on Government-wide Training Policy with the Public Service Reform and Training project, has declared himself even more interested in the post of adviser to the above-mentioned Centre. He has at the same time stated that he would not in any case be available for any post of twelve months uninterrupted service before the summer of 1974. This would seem to solve the potential conflict between the two departments competing for Mr. Brodie's services (unless, of course, the Government intends, for any reason, to delay the filling of the training post) and leaves him available as adviser to the Centre. However, he also indicates that he could make himself available, in the course of the next twelve months, for a total of about four months with an initial visit possible in December.

The question now is whether the four months Mr. Brodie will be available within the next twelve months or so would meet for the time being at least, the requirements of the Government, who, according to your letter of 24 June, expect an assignment of "a few months" to one year; or whether we should definitely look for somebody else.

Mr. Nassim Shallon  
Resident Representative of the UNDP  
P.O. Box 1555  
Teheran, Iran



- 2 -

You may wish to discuss with Sir James Hardy, to whom I am copying this letter, the implications of all these developments for Mr. Boddie's candidature to post in the Public Service Reform and Training project.

Yours sincerely,

W. van der Heide  
Acting Deputy Director  
Asia and the Middle East Branch  
Office of Technical Co-operation



AY250 LNB TEHERAN 34 29 1400 =

ETAT

UNATIONS

NEWYORK =

219 VANDERHEIDE REURCAB 281 OF 27 AUGUST STOP

YOUR CABLE 256 WAS REPLIED BY MY LETTER 200/1 OF 21 AUGUST INFORMING  
YOU GOVERNMENTHNO LONGER REPEAT NO LONGER REQUIRING CHRISTOPHERS  
SERVICES =

SHALLON UNDEVPRO TEHERAN +

COL 215 281 27 256 200/1 21 +

cc ✓ Mr. Basu  
Mr. Christopher

INCOMING

ACTION

TO *Shrestha*

FILE NO. *TE 311/1 IRAN*

☐ ACTION COMPLETED

INITIALS

RETURN TO  
REGISTRY  
ROOM 2074

RECEIVED

AUG 31 1973

ADD OTC AMEB

1973 AUG 31 AM 6:45



Mr. Shingor  
11/6/9-73.

سازمان ملل متحد

1. Shrestha  
2. Bann  
Mr. Van der Hude. 28/8

UNITED NATIONS



RECORDS CONTROL  
SEP 12 1973

NATIONS UNIES

برنامه عمران

DEVELOPMENT PROGRAMME IN IRAN

CABLES: UNDEVPRO TEHRAN

POSTAL ADDRESS: BOX 1555

TEL: 49281-9

تلفن ۴۹۲۸۱-۹

سندوق پستی ۱۵۵۵

Ref: 200/1

21 August 1973

Dear Mr. El-Tawil,

Assistance to the National Geographic Organization of Iran

With reference to my letter REF: 200/1 of 7 August, I regret to inform you that the National Geographic Organization of Iran, due to certain changes with respect to the preparation of a state map on a 1:25,000 scale for the time being does not require the services of Mr. Christopher. The N.G.O. will let us know should there in the future arise a need for Mr. Christopher's services. I have been asked to express National Geographic Organization's apologies for the inconvenience the cancellation of Mr. Christopher's mission might cause.

Yours sincerely,

Nessim Shallon  
Resident Representative in Iran

Mr. B. El-Tawil  
Acting Director  
UNOTC New York

RECEIVED  
685

AUG 28 1973

ADD OTC AMEB

cc Mr. Christopher  
sent 30 Aug 73



UNITED NATIONS

سازمان ملل متحد



برنامه عمران

DEVELOPMENT PROGRAMME IN IRAN

CABLES: UNDEVPRO TEHRAN

POSTAL ADDRESS: BOX 1555

TEL: 49281-9

تلفن ۹-۴۹۲۸۱

سندوق پستی ۱۵۵۵

Ref: 227

20 August 1973

Dear Mr. El Tawil,

Housing Policy and Programming

With reference to your letter 24 April and your cable 233 of 23 July I should like to inform you that the Government agrees to the proposed mission by Professor R. Eckaus, but suggests that the mission be postponed until next year when the necessary Government funds will be available. We will however renew our discussions with the Government to explore possible ways to finance Professor Eckaus' mission should the Government regard it as essential that the visit takes place in the near future, i.e. this Fall. We shall keep you informed of any progress made.

Yours sincerely,

Nessim Shallon  
Resident Representative in Iran

Mr. B. El Tawil  
Acting Director  
UNOTC New York

RECEIVED  
686

AUG 28 1973

ADD OTC AMEB



ZY630 M10 MINISTRANT LONDON 50 29 NET =

ROUTINE

UNATIONS

NEWYORK =

MODEV 397

FOR OSMAN TARS FROM BLADES

FURTHER TO MY MODEV 391 MORRIS BERNARD BRODIE SAYS THAT HE  
CANNOT BE AVAILABLE FOR ANY POST IRAN FOR TWELVE MONTHS OF  
UNINTERRUPTED SERVICE BEFORE SUMMER 1974 WHICH POSITION ACCORDS  
WITH FINAL SENTENCE OF PARA 1 OF MY MODEV 361.

MINISTRANT

cc: Mr. Carosso

→ TE 311/1 1710W ✓  
Xref. 322/1 1710W (170-16)





ROUTINE

UNATIONS

NEW YORK

MODEV 361

TE 311/1 17AW

Ref. TE 322/1 1712N (170-16)

RECORDS CONTROL

SEP 14 1973

FOR OSMAN TARS FROM BLADES.

1. REFYR NY73/71 ABOUT POST ADVISER IN GOVERNMENT-WIFE TRAINING POLICY, IRAN (IRA-730-156-X) BRODIE IS INTERESTED IN THAT AND WOULD ALSO BE INTERESTED IN A RETURN ASSIGNMENT TO ASSIST THE CENTRE FOR OPERATIONAL EVALUATION OF GOVERNMENT DEPARTMENTS, IRAN. IF IT WERE TO BE ONE OR THE OTHER OF THESE POSTS HE WOULD VERY MUCH PREFER THAT PROVIDING ASSISTANCE TO THE CENTRE FOR OPERATIONAL EVALUATION. HE COULD BE AVAILABLE FOR A PERIOD IN TOTAL OF ABOUT FOUR MONTHS WITHIN THE NEXT 12 MONTHS AND AN INITIAL VISIT WOULD BE POSSIBLE IN DECEMBER. HIS AVAILABILITY FULL-TIME WOULD BE UNLIKELY BEFORE THE SUMMER OF 1974.

2. BRODIE HAS ASKED ME TO SAY THAT HIS UNDERSTANDING OF THE POSITION IN REGARD TO THE TIMING AND INTENTION OF IRA-730-156-X ACCORDS WITH THE VIEWS OF SIR JAMES HARDY.

MINISTRANT

CC: Mr. Carasso, OR



ORIGINAL DIRECT

/mch

cl

Mr. Iversen

Mr. van der Heide

cc: Mr. Alagappan (Mr. Partl)

Mr. R. Coomaraswamy, Assistant Administrator &  
Director, Regional Bureau for Asia and the Far East, UNDP

7 August 1973

EC 132/226 IRAN

TE 311/1 IRAN

Bahgat A. El-Tawil, Acting Director  
Office of Technical Co-operation

RECORDS CONTROL

14 AUG 1973

IRAN - Preparatory Assistance in respect of Water Resources Projects

In response to your memorandum of 26 July 1973 (IRA/73/014),  
I am glad to confirm that on 20 June 1973, a copy of the report  
prepared by Mr. Partl, Technical Adviser, was forwarded to the  
Resident Representative for his information.



Mr. B. A. El-Tawil, Acting Director  
Office of Technical Co-operation

6 August 1973

RECORDS CONTROL

Mr. Z. Lastovka, Officer-in-Charge  
Resources and Transport Division

27 AUG 1973

Chris N. Christopher, Chief  
Cartography Section, RTD

TE 311/1 IRAN

IRAN - Assistance to the National Geographical Organization

.... 1. In response to Mr. Shrestha's request by telephone on 3 August 1973 and considering that my memorandum to Mr. Falzon on 28 June 1973 was ~~was~~ forwarded to your office, I am once again answering Mr. Van der Heide's memorandum to Mr. Gresford of 22 June 1973, as well as Mr. Shallon's letter of 13 June 1973.

2. The Cartography Section is prepared to send an advisor to Tehran for a period of about two weeks to advise the Government on the preparation of a State Map on the scale 1:25,000 by the National Geographic Organization. I have taken into consideration the present work schedule of the Cartography Section and in consultation with Mr. G. Gresford, Officer-in-Charge of the Resources and Transport Division, I would be able to undertake this mission following the seventh United Nations Regional Cartographic Conference for Asia and the Far East which will take place in Tokyo, Japan, from 15-27 October 1973. This would mean that I could be in Tehran on or about 2 November. At the same time the head of the Iranian delegation at the Tokyo Conference is the Director of the National Geographic Organization, so that I would be able to begin consultations with him in Tokyo.

3. The following are the estimated costs for travel, per diem and incidental expenses to Tehran if the mission were to be undertaken directly from New York:

Round trip, New York-Tehran-New York	\$1,154.00
Per diem - Tehran (14 days)	294.00
Per diem - rest stops (4 days)	120.00
Terminal expenses	78.00
Excess baggage allowance - 10 kg.	174.80
	<u>\$1,820.80</u>

(May I also point out that savings on travel would be possible by having this mission undertaken from Tokyo after the Conference).

cc: Mr. T.M. Shrestha, OTC



RECORDS CONTROL

AUG 13 1949

REGISTRY FILE COPY

DRAFTER:

FILE No. *TE 311/1 Iran*

RECEIVED  
7 PM 5:49

LTF

UNDEVPRO

TEHERAN (IRAN) =

256 SHALL ON YOUR LETTER 13 JUNE WE PROPOSE CHIEF OF CARTO-  
GRAPHY SECTION CHRISTOPHER VISIT TEHERAN FROM 2 TO 16 NOVEMBER  
TO UNDERTAKE PROPOSED MISSION AFTER TOKYO REGIONAL CARTOGRAPHIC  
CONFERENCE. HE WILL HAVE PRELIMINARY DISCUSSIONS IN TOKYO WITH DIREC-  
TOR SARDEGHIAN =

VANDERHEIDE +

COL 256 16 13 2 +

574597 UNCO52



UNITED NATIONS



NATIONS UNIES

DEVELOPMENT PROGRAMME IN IRAN

CABLE : UNDEVPRO TEHRAN

POSTAL ADDRESS : P. O. BOX 1555 Tel 49281-7

*Shrestha*  
*21 Aug 77*

**UNDPGRAM (TEHRAN)**
**RUSH**PLEASE DELIVER IMMEDIATELY  
TO ADDRESSEE

Mr. W. van der Heide  
Acting Deputy Director  
Asia & Middle East Branch  
UNOTC New York

TO: *Mr. W. van der Heide*1 .....  
2 .....  
3 .....

AUG 1-1973

☐ - Action Completed  
☐ - Acknowledged  
☐ - No Action Required  
 INITIALS.....

File No.

200/1

Date

29 July 1973

UNDPGRAM NO.

*TE 311/1 IRAN*

OFFICIAL CORRESPONDENCE

*8/39*  
MUST BE RETURNED TO  
REGISTRY, ROOM 2074

TEXT

Ref: MY LETTER REF 200/1 OF 13 JUNE 1973 TO EL TAWIL RE ASSISTANCE  
TO THE NATIONAL GEOGRAPHICAL ORGANIZATION OF IRAN IN MAP  
PREPARATION. GRATEFUL YOUR EARLY REPLY.

SHALLON UNDEVPRO TEHRAN

RECEIVED  
#516

AUG - 2 1973

AND OTC AMEB

OFFICIAL CORRESPONDENCE

MUST BE RETURNED TO  
REGISTRY, ROOM 2074

*1 Nov - 15 Nov*  
*about 5 Nov - 20 Nov*

*unhady*

*8/39*



*Reg*

*CC 13/26/1973*

UNITED NATIONS  
DEVELOPMENT PROGRAMME



PROGRAMME DES NATIONS UNIES  
POUR LE DEVELOPPEMENT

*Mr Van der Heide*  
*27/2*  
*30/11/73*  
*Mr. Bell*

866 UNITED NATIONS PLAZA  
NEW YORK, N.Y. 10017

*INTEROFFICE MEMORANDUM*

RECORDS CONTROL  
AUG 14 1973

TO:

Mr. Bahgat A. El-Tawil, Acting Director  
Office of Technical Co-operation

Date: 26 July 1973

FROM:

*df* *RE* *TE 30/1 FRANK*  
K. S. Coomaraswamy, Assistant Administrator &  
Director, Regional Bureau for Asia and the Far East

FILE NO.: IRA/73/014

SENDER'S TELEPHONE EXTENSION: 3960

SUBJECT:

IRAN - Preparatory Assistance in respect of Water Resources Projects

With reference to your memorandum of 26 June with an appended copy of the report prepared by Mr. Partl, UNOTC Technical Adviser, we would appreciate receiving confirmation that a copy of the same was sent to the Resident Representative for his information.

*cc: Mr. Partl*  
*W/K*

*31/7/73*



AY-79 UNDP TEHERAN 31 17 1400

LTF

UNATIONS

NEWYORK

INCOMING
ACTION
TO <i>Vander Heide</i>
FILE NO. <i>Ben Mr Shrestha</i>
ACTION COMPLETED <i>E 3/1/79</i>
INITIALS <i>TH</i>
RETURN TO REGISTRY EGGM 2074

*gpn*  
167 ELIAWIL AWAITING YOUR COMMUNICATION REGARDING PROPOSED TERMS  
REFERENCE UN PRELIMINARY ASSISTANCE MISSION REGIONAL DEVELOPMENT  
SCHEDULED FOR SEPTEMBER REFERENCE FRISIC MEMORANDUM 22 JUNE TO  
VANDER HEIDE

~~SHALLON UNDEVPRO TEHERAN~~

COL 167 22+

*Action completed*

1973 JUL 18 AM 6:42

UNITED NATIONS



*Mr. Dantolo excluded  
10/11/73*

*Miss Albuquerque does not concern the population of Iran with*

*Mr. Carasso  
(Mr. Chao)*

RECORDS CONTROL  
19 JUL 1973

AY-7 UNDP TEHERAN

38636 8 1419  
OFFICE OF TECHNICAL CO-OPERATION  
Human Resources Section  
Asia and Mid/East Branch

LTF

UNATIONS NYK

10 JUL 1973

*TE 311/1 IRAN*

154 FOR ELIAWIL

INCOMING  
ACTION  
TO *Van der Heide*  
FILE NO.  
ACTION COMPLETED  
INITIALS *n.c.*  
RETURN TO  
REGISTRY  
ROOM 20/4

REMYLET 24 JUNE MARASHI FURTHER SUGGESTS AS SOURCE FOR  
APPROPRIATE ADVISORY SERVICES IN PERFORMANCE EVALUATION  
CANADIAN BUREAU OF MANAGEMENT CONSULTANCY IN MINISTRY OF  
SUPPLIES AND SERVICES OTTAWA =

SHALLON UNDP TEHERAN +

1973 JUL -9 AM 7:05

UNITED NATIONS

COL 154 24 ++

*cc: F. Maheux  
Y. Osman  
16/7/73*



ORIGINAL DIRECT

Mr. Y. Osman, Recruitment Officer  
Division of Recruitment, OPS

*me*  
M. Carasso/sr  
cc: F. Muhammad

RECORDS CONTROL

JUL 5 1973

5 July 1973  
TE 311/1 IRAN  
TE 322/1 IRAN  
*Xelf.* (170-16)

S.M. Albuquerque, Chief  
Section for Human Resources Projects  
Asia and the Middle East Branch, OTC  
ORAN --Request for an Expert to Advise the Centre for Operational  
Evaluation of Government Departments

..... 1. Please find attached copy of a self-explanatory letter of 24 June from the Resident Representative, with attachments, transmitting the informal request under reference.

2. While I am asking the Public Administration Division for its substantive evaluation of the request, I should appreciate it if you would informally inquire from Mr. Brodie, whose services the Government requests for this assignment, whether he would be interested in it if and when the project materializes. That he is objectively available is evident from the fact that he has accepted to be candidate for the post of adviser on Government-wide Training Policy with project Public Service Reform and Training; it would however be useful to know immediately, to prevent later confusion and delay, whether or not he might prefer the ~~proposed~~ present new post.



ORIGINAL DIRECT M. Carasso/sr  
cc: Y. Osman, rm. 3657

RECORDS CONTROL

Mr. F. Muhammad, Chief  
Section for Development Administration, PAD

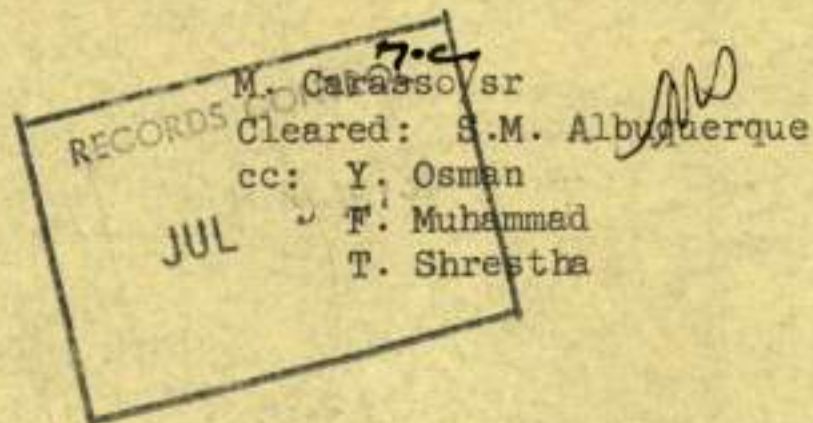
JUL 5 July 1973  
TE 311/1 IRAN  
TE 322/1 IRAN  
(170-16)

S.M. Albuquerque, Chief  
Section for Human Resources Projects  
Asia and the Middle East Branch  
IRAN --Request for an Expert to Advise the Centre for Operational  
Evaluation of Government Departments

- .....
1. Please find attached copy of a self-explanatory letter of 24 June from the Resident Representative, with attachments, transmitting the informal request under reference.
  2. I should be grateful for your substantive comments on the merits of the proposed assignment, especially in view of its relationship with the Public Service Reform and Training project.
  3. Meanwhile, I am requesting TARS to ascertain whether and to what extent Mr. Brodie, requested by the Government for this assignment, would be interested in it.



ORIGINAL DIRECT



TE 311/1 IRAN  
TE 322/1 IRAN (170-16)

5 July 1973

Dear Mr. Shallon,

Please refer to your letter of 24 June transmitting a preliminary request for the services of an expert to advise the Centre for Operational Evaluation of Government Departments.

Subject to the substantive endorsement by the Public Administration Division, which we are seeking, we would be prepared to support the proposed Government request for a one-year project on a cost-sharing basis. This should also be subject, as you point out, to the proper co-ordination with the Public Service Reform and Training project.

Such co-ordination should be especially careful if the request for Mr. Brodie's services is confirmed. The latter, as you must know by now, has been submitted, along with other candidates, for the post of Adviser on Government-wide Training Policy (my letter of 27 June) with Sir James Hardy's project and we are asking TARS to inquire whether he would be interested in the proposed new assignment. If so, I think that some clearance by the Ministries concerned might be in order should he be SOAE's first choice for the above-mentioned post.

Yours sincerely,

W. van der Heide  
Acting Deputy Director  
Asia and the Middle East Branch  
Office of Technical Co-operation

Mr. Nassim Shallon  
Resident Representative of the  
United Nations Development Programme  
in Iran  
Tehran, Iran



Mr. Norbert Falson, Assistant Director in charge  
of Co-ordination of Operations, RTD

RECORDS CONTROL

AUG 8 - CND/MS

28 June 1973

Chris N. Christopher, Chief  
Cartography Section, RTD

TE 311/IRAN

IRAN - Assistance to the National Geographical Organisation

In reference to Mr. van der Heide's memorandum to Mr. Gresford of 22 June 1973, as well as Mr. Shallen's letter of 13 June 1973 I have carefully considered the request for an expert adviser to Iran to advise on the preparation of a State Map on the scale 1:25,000.

It seems to me that this request is for Special Advisory Services in Cartography and is similar to what we received from Mexico, Panama and several countries of Central America the early part of this year. As you are already aware we do not have a regional nor an inter-regional adviser in cartography anywhere and I therefore recommend that a member of the Cartography Section undertake this mission to Tehran to advise on the preparation of the Map in question. In accordance with our present work schedule I could be available for such a short mission if it could be either immediately before or immediately after the seventh United Nations Regional Cartographic Conference for Asia and the Far East which will take place in Tokyo from 15 to 27 October 1973. I would have to be in Tokyo by 10 October and will leave by 31 October. This would mean the following: two weeks in Tehran from 24 September to 5 October preceeding the Conference or two weeks following the Conference from about 2 November to 15 November.

The estimated costs for a trip, which would include the mission to Tehran either before or after the Tokyo Conference are as follows:

- round trip New York/Tehran - New York .....	\$ 1,150.-
- per diem for two weeks in Tehran at \$21 per day .....	294.-
- other incidental expenses about .....	120.-
	<u>\$ 1,564.-</u>

Mr. Shresta - since this memorandum Mr. G. Gresford,  
Officer-in-charge of the Resources and Transport Division  
suggested that I undertake this mission to Iran  
after the Tokyo Conference, possibly on or about 2 to  
15 November 1973.

C. N. Christopher  
3/8/73



ORIGINAL DIRECT

Drafted: Shrestha/pl *will*  
Cleared: Mr. van der Heide

26 June 1973

Mr. Guy B. Gresford, Director  
Office for Science and Technology

Bahgat El-Tawil, Acting Director  
Office of Technical Co-operation

Country Programme Document for Iran

TE 34/1 IRAN  
RECEIVED CONTROL  
JUN 29 1973

As requested in your memorandum of 21 June 1973, I am attaching an additional copy of the UNDP Country Programme document for Iran together with a copy of the Administrator's note. These documents had been sent to you earlier under cover of our memoranda dated 10 and 27 April 1973 (copies attached).



Drafted: Shrestha/pl

Mr. Guy B. Gresford, Officer-in-Charge  
Resources and Transport Division

22 June 1973

W. van der Heide, Acting Deputy Director  
Asia and Middle East Branch, OTC

IRAN - Assistance to the National Geographical Organization

Attached please find a copy of a letter from the Resident Representative, Mr. Shallon, dated 13 June 1973, on the above subject. As you will note, the Government has requested the services of a regional or interregional adviser or a consultant for a period of four weeks, to assist them in preparing a state map.

I would appreciate receiving your advice on the possibility of providing such assistance at your earliest convenience since a cable reply has been requested.