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EXECUTIVE OFFICE
OF THE SECRETARY-GENERAL

Note to Ms. Susana Malcorra

✓ **SENARIO FOR THE SECRETARY-GENERAL'S MEETING WITH THE ADVISORY
BOARD ON DISARMAMENT MATTERS, 7 MARCH 2014**

Please find attached the proposed scenario for the Secretary-General's meeting with the Advisory Board on Disarmament Matters. The meeting is scheduled for Friday, 7 March 2014, at 11:00 a.m. in Conference Room 6 of the North Lawn Building.

✓ Also attached is a note to the Secretary-General, for your signature, regarding the above scenario and the substantive agenda of the Sixty-first Session of the Advisory Board on Disarmament Matters (ABDM).



Virginia Gamba
Officer-in-Charge
Office for Disarmament Affairs
26 February 2014

cc: Ms. A. Kane

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OFFICE OF THE SECRETARY-GENERAL
EXECUTIVE SECRET

Note to the Secretary-General

The Secretary-General's Advisory Board on Disarmament Matters

Friday, 7 March 2014

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The purpose of the session is to consider the Secretary-General's request for the Board to discuss and make recommendations on the following substantive topics:

- (a) Disarmament and security implications of emerging technologies
- (b) Verification with a special focus on new verification technologies.

Meeting as the Board of Trustees of UNIDIR, the Advisory Board will also discuss UNIDIR's programme of work, its financial situation and the succession plan for the recruitment of its next Director.

Ambassador Istvan Gyarmati of Hungary is the Chair of the Advisory Board on Disarmament Matters for 2014.

Thank you.

Susana Malcorra
27 February 2014

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Ambassador Istvan Gayarmati of Hungary is the Chair of the Advisory Board on Disarmament Matters for 2014.

Thank you.

Susana Malcorra
27 February 2014

Proposed Scenario for the Secretary-General
The Secretary-General's Advisory Board on Disarmament Matters
Friday, 7 March 2014

Venue: Conference Room 6, North Lawn Building

Time: 11:00 – 11:30 a.m.

10:50 The Secretary-General is escorted by Ms. Angela Kane, High Representative for Disarmament Affairs, from the 38th Floor of the Secretariat Building to Conference Room 6 in the North Lawn Building.

11:00 The Secretary-General arrives at the venue and is welcomed by Ambassador Istvan Gayarmati, Chair of the Advisory Board, and the members of the Advisory Board on Disarmament Matters.

The Secretary-General is escorted to his seat at the podium.

Seating arrangement (from left to right facing the audience):
Ambassador Istvan Gayarmati, the **Secretary-General**, Ms. Angela Kane.

The Chair of the Advisory Board welcomes and gives the floor to the Secretary-General.

11:05 **Remarks by the Secretary-General (8 minutes)**

The Chair thanks the Secretary-General and invites 2-3 members of the Advisory Board to make brief comments.

The Secretary-General will remain seated for photo opportunity with the Chair and the members of the Advisory Board. *[Board members will be asked to assemble behind the Secretary-General for group photo.]*

The Chair thanks the Secretary-General for his participation and adjourns the meeting.

11:30 The Secretary-General departs the venue, escorted by the Chair of the Advisory Board and the High Representative for Disarmament Affairs.

END

ADVISORY BOARD ON DISARMAMENT MATTERS

SIXTY FIRST SESSION
NEW YORK, 5 – 7 March 2014

AGENDA

- 1. Opening of session**
- 2. Adoption of agenda**
- 3. Briefing by the High Representative for Disarmament Affairs**
- 4. Disarmament and security implications of emerging technologies**
- 5. Verification with a special focus on new verification technologies**
- 6. UNIDIR (Board of Trustees)**
 - a. presentation and discussion on the programme of work**
 - b. presentation and discussion on the financial situation**
 - c. discussion and update on succession plan**
- 7. Briefing by NGO representatives**
- 8. Meeting with the Secretary-General**
- 9. Discussion of Chair's letter to the Secretary-General**
- 10. Other Matters**
- 11. Closure of session**