



THE SECRETARY-GENERAL

21 June 2007

Excellency,

I would like to inform you that I am currently seeking nominations from Member States for the position of Ombudsman which will become vacant on 14 July 2007. I am therefore writing to seek the help of your Government in the search for the best qualified candidate for this important position.

I would be grateful if you would inform your Government that I would welcome suggestions to supplement my own consultations. I am drawing up a short list from which I will, on the basis of a rigorous interview process, appoint the best candidate as the new Ombudsman. I intend to act on the recommendation of the Redesign Panel by ensuring that the selection process will include consultations with representatives of management and staff as well as outside Ombudsmen.

You may wish, in conveying this information, to highlight the criteria that I shall be using to identify an outstanding candidate for the position.

First, I believe the candidate must be a leader with a strategic vision and in-depth understanding of the Ombudsman's mandate and strategic direction in order to be able to lead the mandate's implementation effectively. He or she will have expert knowledge in negotiation and in defining and managing conflicts in an informal manner, proven ability to give guidance/advice and to identify systemic issues and make recommendations.

His/Her Excellency
Mr./Ms. XXXXXXXXXXXX
Permanent Representative of YYYYYYYYYY
to the United Nations
New York

Letter to PRs of Member States
Drafted by: LK
Read by: MA
Authorized by: VN

12/06/07

Second, I will be looking for a person of impeccable personal and professional integrity, with unimpeachable interpersonal, diplomatic and political skills and strong professional ethics. Integrity, independence, impartiality, objectivity, confidentiality are key components. He or she shall have an excellent understanding of and sensitivity to political aspects in an international environment. He or she must also have strong managerial and administrative skills, proven ability to establish and maintain high quality interpersonal relationships in a multicultural setting and demonstrated leadership on integrity issues.

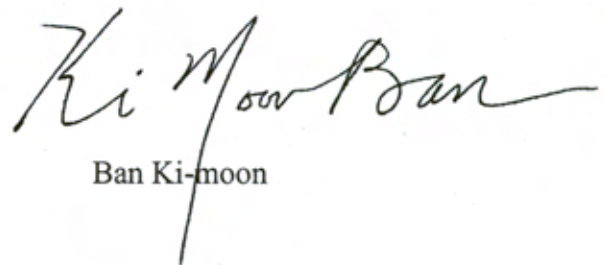
Third, I expect the successful candidate to have over 20 years of progressively professional experience in negotiation and conflict resolution, mediation and conciliation, some at international level in relevant fields. Good knowledge of the United Nations system and a commitment to the pursuit of reform would be an asset.

Finally, fluency in oral and written English or French, with a good command of the other, is essential. Knowledge of a second official United Nations language is desirable.

I would be grateful if the present letter could be brought to the attention of the appropriate professional bodies at the national level.

In order for me to proceed as quickly as possible, I would be grateful if Member States would inform me of candidates by 18 July 2007.

Please accept, Excellency, the assurances of my highest consideration.

A handwritten signature in black ink, reading "Ki Moon Ban". The signature is fluid and cursive, with the first name "Ki" and last name "Ban" being more prominent than the middle name "Moon".

Ban Ki-moon