



THE SECRETARY-GENERAL

23 March 2011

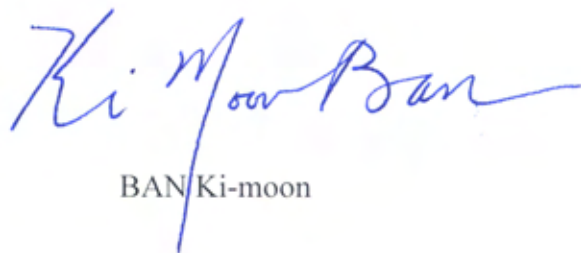
Dear Mr. Amano,

The devastating earthquake and tsunami of 11 March 2011 in Japan is of serious global concern and people have looked to international organizations for an appropriate response. I therefore wish to invite you to participate in a video conference on Friday, 25 March 2011, at 9 a.m. (New York time) together with the Heads of all the relevant international organizations, specialized agencies and United Nations stakeholders.

The tragic scope of the disaster, the humanitarian relief efforts, and the ongoing crisis at the Fukushima Daiichi nuclear power plant have demonstrated the important role that international organizations can play in contributing to an effective and coordinated international response.

I believe that now is the time for an initial stocktaking of the situation, as it has developed so far. This includes the global ramifications of the nuclear crisis as well as the humanitarian relief efforts. It is my hope that this video conference can help us consider what future efforts could be undertaken, including the improvement of the international emergency response framework.

Yours sincerely,



BAN Ki-moon

Mr. Yukiya Amano
Director General
International Atomic Energy Agency
Vienna

DIS/03/001

11-02527





THE SECRETARY-GENERAL

23 March 2011

Dear Ms. Amos,

The devastating earthquake and tsunami of 11 March 2011 in Japan is of serious global concern and people have looked to international organizations for an appropriate response. I therefore wish to invite you to participate in a video conference on Friday, 25 March 2011, at 9 a.m. (New York time) together with the Heads of all the relevant international organizations, specialized agencies and United Nations stakeholders.

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Yours sincerely,

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BAN Ki-moon

Ms. Valerie Amos
Under-Secretary-General for Humanitarian
Affairs and Emergency Relief Coordinator
New York



THE SECRETARY-GENERAL

23 March 2011

Dear Dr. Chan,

The devastating earthquake and tsunami of 11 March 2011 in Japan is of serious global concern and people have looked to international organizations for an appropriate response. I therefore wish to invite you to participate in a video conference on Friday, 25 March 2011, at 9 a.m. (New York time) together with the Heads of all the relevant international organizations, specialized agencies and United Nations stakeholders.

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BAN Ki-moon

Dr. Margaret Chan
Director-General
World Health Organization
Geneva



THE SECRETARY-GENERAL

23 March 2011

Dear Ms. Clark,

The devastating earthquake and tsunami of 11 March 2011 in Japan is of serious global concern and people have looked to international organizations for an appropriate response. I therefore wish to invite you to participate in a video conference on Friday, 25 March 2011, at 9 a.m. (New York time) together with the Heads of all the relevant international organizations, specialized agencies and United Nations stakeholders.

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Yours sincerely,

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BAN Ki-moon

Ms. Helen Clark
Administrator
United Nations Development Programme
New York



THE SECRETARY-GENERAL

23 March 2011

Dear Mr. Diouf,

The devastating earthquake and tsunami of 11 March 2011 in Japan is of serious global concern and people have looked to international organizations for an appropriate response. I therefore wish to invite you to participate in a video conference on Friday, 25 March 2011, at 9 a.m. (New York time) together with the Heads of all the relevant international organizations, specialized agencies and United Nations stakeholders.

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Yours sincerely,

A handwritten signature in blue ink that reads 'Ki Moon Ban'. The signature is fluid and cursive, with the first and last names being more prominent.

BAN Ki-moon

Mr. Jacques Diouf
Director-General
Food and Agriculture Organization
Rome



THE SECRETARY-GENERAL

23 March 2011

Dear Mr. Jarraud,

The devastating earthquake and tsunami of 11 March 2011 in Japan is of serious global concern and people have looked to international organizations for an appropriate response. I therefore wish to invite you to participate in a video conference on Friday, 25 March 2011, at 9 a.m. (New York time) together with the Heads of all the relevant international organizations, specialized agencies and United Nations stakeholders.

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Yours sincerely,

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BAN Ki-moon

Mr. Michel Jarraud
Secretary-General
World Meteorological Organization
Geneva



THE SECRETARY-GENERAL

23 March 2011

Dear Ms. Sheeran,

The devastating earthquake and tsunami of 11 March 2011 in Japan is of serious global concern and people have looked to international organizations for an appropriate response. I therefore wish to invite you to participate in a video conference on Friday, 25 March 2011, at 9 a.m. (New York time) together with the Heads of all the relevant international organizations, specialized agencies and United Nations stakeholders.

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Yours sincerely,

A handwritten signature in blue ink, reading "Ban Ki-moon", is written over the typed name.

BAN Ki-moon

Ms. Josette Sheeran
Executive Director
World Food Programme
Rome



THE SECRETARY-GENERAL

23 March 2011

Dear Mr. Steiner,

The devastating earthquake and tsunami of 11 March 2011 in Japan is of serious global concern and people have looked to international organizations for an appropriate response. I therefore wish to invite you to participate in a video conference on Friday, 25 March 2011, at 9 a.m. (New York time) together with the Heads of all the relevant international organizations, specialized agencies and United Nations stakeholders.

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Yours sincerely,

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BAN Ki-moon

Mr. Achim Steiner
Executive Director
United Nations Environment Programme
Nairobi



THE SECRETARY-GENERAL

23 March 2011

Dear Mr. Tóth,

The devastating earthquake and tsunami of 11 March 2011 in Japan is of serious global concern and people have looked to international organizations for an appropriate response. I therefore wish to invite you to participate in a video conference on Friday, 25 March 2011, at 9 a.m. (New York time) together with the Heads of all the relevant international organizations, specialized agencies and United Nations stakeholders.

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Yours sincerely,

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BAN Ki-moon

Mr. Tibor Tóth
Executive Secretary of the Preparatory
Commission for the Comprehensive
Nuclear-Test-Ban Treaty Organization
Vienna



THE SECRETARY-GENERAL

23 March 2011

Dear Ms. Wahlström,

The devastating earthquake and tsunami of 11 March 2011 in Japan is of serious global concern and people have looked to international organizations for an appropriate response. I therefore wish to invite you to participate in a video conference on Friday, 25 March 2011, at 9 a.m. (New York time) together with the Heads of all the relevant international organizations, specialized agencies and United Nations stakeholders.

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Yours sincerely,

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BAN Ki-moon

Ms. Margareta Wahlström
Assistant Secretary-General
for Disaster Risk Reduction
Geneva

Video Conference on nuclear accident at the Fukushima power plant in Japan
(25 March 2011)

1. Objectives and Basic Parameters of the Video Conference

This conference will provide a good opportunity to take stock of the current situation amongst the relevant entities with a view to addressing the ways in which the international response to crises of this nature could be improved. During the IAEA Board of Governors' meeting in Vienna on 21 March, a number of participants echoed Mr. Amano's suggestion to re-examine the international emergency response framework, in case of nuclear accidents and that the international community should move to strengthen the international nuclear safety regime. While it is recognised that the technical expertise resides with the IAEA, this is a crisis of global concern and people will be looking to the various organisations for appropriate response.

As the Secretary-General has been consistently emphasizing the need to "speak with one voice" in the face of crises of this nature, this exercise will also help improve the effectiveness of the entire UN system in the context of nuclear accidents.

The following aspects can be touched upon during the meeting.

- Technical assessment on the situation
- Revisiting the current international framework nuclear emergency response: Lessons learned at the early stage of the situation
- Revisiting the international response/support mechanism in case of nuclear accidents
- Coordination amongst relevant specialized agencies and UN agencies
- Broader implications for the nuclear industry vis-à-vis climate change as well as upcoming Summit meetings on nuclear safety (Kiev, 19 April 2011) and nuclear security (Seoul, April 2012)

2. Scenario

- SG's opening remarks (3 minutes)
- SG invites Mr. Amano of the IAEA to share the Agency's technical assessment on the recent developments and the Agency's views on the lessons learned so far, including the need to reassess the current nuclear emergency response framework (10 minutes)
- Comments by CTBTO, UNDP, UNEP, FAO, WFP, WHO, WMO, OCHA, Disaster Risk Reduction Office, ODA (25 minutes)
- Closing comments by the Secretary-General, including agreement on a statement on the meeting (3 minutes)



Urgent -- SG's video teleconference on the Hukushima accident, 25 March

Sanghwa Lee to: Sandar Hla

23/03/2011 11:06 AM

Cc: Thiri Thiri, Janice Willingston, Linda Taylor, Rosemary Colaco

Dear Sandar,

These letters should go out today. Thanks for your help.

Best,

----- Forwarded by Sanghwa Lee/NY/UNO on 23/03/2011 11:04 -----

From: Ioan Tudor/NY/UNO
To: Sanghwa Lee/NY/UNO@UNHQ
Cc: "Hannelore Hoppe" <hoppe@un.org>, Nicholas Haysom/NY/UNO@UNHQ, Gabriele Kraatz-Wadsack/NY/UNO, Derk Segaar/OCHA/NY@OCHA, Michael Spies/NY/UNO@UNHQ, Josiane Ambiehl/NY/UNO@UNHQ, SGCentral/NY/UNO@UNHQ, "Lucia Andaya" <andaya@un.org>, Shannon Fitzpatrick/NY/UNO@UNHQ
Date: 22/03/2011 07:58
Subject: Fw: Concept paper - SG's video teleconference on the Hukushima accident, 25 March

Dear Sang-hwa,

please find attached Mr Duarte's note to the CdC submitting the draft SG's invitations to the video-conference, as requested.



Note to the CdC re SG video conference on Japan crisis.pdf



SG video conference invitation Japan-IAEA (Mar 2011).doc



SG video conference invitation Japan-CTBTO (Mar 2011).doc



SG video conference invitation Japan-WMO (Mar 2011).doc



SG video conference invitation Japan - Disaster Risk Reduction (Mar 2011).doc



SG video conference invitation Japan - UNDP (Mar 2011).doc



SG video conference invitation Japan - World Food Programme (Mar 2011).doc



SG video conference invitation Japan WHO (Mar 2011).doc



SG video conference invitation Japan-FAO (Mar 2011).doc



SG video conference invitation Japan-OCHA (Mar 2011).doc



SG video conference invitation Japan-UNEP (Mar 2011).doc

Also attached is a revised version of the concept paper including both ODA and OCHA's comments/suggested changes.



Fukushima concept paper_ODA_OCHA comments.doc

As time is of the essence, please let me know whether we still need to formally submit the whole package to sgcentral, or rather you could submit for clearance by the CdC and the DCdC and then have the letters and the attachment mailed to the various destinations by the EOSG.

Best regards,
Ioan

Ioan Tudor
Special Assistant to the High Representative
for Disarmament Affairs
UN Office for Disarmament Affairs
Daily News Building, 220 E 42 Street
Room DN-2503
United Nations
New York, NY 10017
Tel. (917)-367-9479
Fax. (212) 963-4066
E-mail: tudori@un.org

----- Forwarded by Ioan Tudor/NY/UNO on 22/03/2011 07:31 PM -----

From: Derk Segaar/OCHA/NY@OCHA
To: Ioan Tudor/NY/UNO
Cc: Derk Segaar/OCHA/NY, Maura Lynch/OCHA/NY, Masaki Watabe/OCHA/NY, Alf Blikberg/OCHA/NY
Date: 22/03/2011 05:59 PM
Subject: Concept paper - SG's video teleconference on the Fukushima accident, 25 March

Dear Ioan,

(1) We understand that the discussion is going to be focused on how to manage the ongoing safety crisis at the troubled nuclear power plant and possibly to address potential health and environmental implications of the troubles that occurred in the Fukushima nuclear power plant. This is the discussion to be led mainly by IAEA, WHO and UNEP due to their technical expertise and mandates. Additionally, we believe that the discussion could focus on lessons learned for nuclear risk preparedness and response by the UN system.

(2) The ongoing problems at the Fukushima nuclear power plant, at least at this stage, does not necessarily or directly represent a humanitarian concern per se, although a significant number of the population have been evacuated from the 20km area of the Fukushima plant by the local authorities in a relatively organised manner. We (OCHA) monitor and report on these people, as a consequence of serious damages to key infrastructure caused by the earthquake and tsunamis. However, our information

on this particular matter relies on the information provided by the Government of Japan, IAEA and WHO.

(3) Our main focus has been on those who were displaced and completely uprooted due to the impact of the earthquake and tsunamis, which we understand is not the central topic of this meeting. The UNDAC team deployed to Tokyo has been supporting the coordination of international urban search and rescue teams (to save the survivors of the earthquake and tsunami) as well as in terms of information management related to the humanitarian needs that mainly emerged as a consequence of the earthquake and tsunamis.

(4) We, OCHA, remain closely in touch with the IAEA and WHO. It is important to note that the Under-Secretary-General and the Emergency Relief Coordinator Amos called a meeting of the Inter-Agency Standing Committee (IASC) at the principals level on Friday, 18 March, where the IAEA and WHO agreed to continue sharing information related to the radiation levels and their potential impacts on human health with the IASC members.

Hope this helps, and best regards,
Derk

[attachment "concept paper on SG's video conference on Japan nuclear crisis (25 March, '11).MW.doc" deleted by Ioan Tudor/NY/UNO]

Derk Segaar
Deputy Chief of Staff
Office of the Under-Secretary-General for Humanitarian Affairs
United Nations Office for the Coordination of Humanitarian Affairs (OCHA)
Office: +1-212-963-3149
BB: +1-347-237-7786
Email: segaar@un.org

Sebastien Lawson	Dear Ioan, As you are aware, the Secretary-Gene...	22/03/2011 02:30:44
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From: Sebastien Lawson/NY/UNO
To: "Ioan Tudor" <tudori@un.org>, "Derk Segaar" <segaar@un.org>, Sune Gudnitz/OCHA/NY
Cc: "Yeocheol Yoon" <yoon@un.org>, "Nicholas HAYSOM" <haysom@un.org>, "Sang-hwa Lee" <lee19@un.org>, Alexandra Barahona Posada/NY/UNO@UNHQ, "Mudiwa Mapuranga" <mapuranga@un.org>, Hannelore Hoppe/NY/UNO@UNHQ, Maura Lynch/OCHA/NY@OCHA
Date: 22/03/2011 02:30
Subject: Request for Materials for SG's video teleconference on the Hukushima accident, 25 March

Dear Ioan,

As you are aware, the Secretary-General will have a video conference on Friday, 25 March, on the Hukushima accident with the participation of the following: Yukio AMANO (DG/IAEA), Tibor TOTTH (ES/CTBTO), Valorie AMOS (USG/OCHA), Margaret CHAN (DG/WHO), Michel JARRAUD (SG/WMO), Jacques DIOUF (DG/FAO), Achim STEINER (ED/UNEP), Margareta Wahlström (ASG/ for Disaster Risk Reduction).

The video conference will focus on 1) assessment on the situation, 2) revisit global nuclear risk reduction system, including nuclear disaster preparedness and emergency response mechanism, 3) revisit humanitarian assistance mechanism in case of nuclear accidents, 4) coordination amongst relevant specialized agencies (such as CTBTO through its monitoring mechanism) and UN's agencies (including WHO, UNEP, WFT etc), 5) lessons learned from the Hukushima case so far.

It would be appreciated if ODA coordinate Talking Points for the VTC, and submit them to EOSG (to me, cc: Mudiwa Mapuranga) by 12 (noon) on Thursday, 24 March.

OCHA and other contributing Departments should send their contribution to ODA by cob Wed, 23 March or by the deadline set by the latter.

Thank you.
SL

Sebastien Lawson
Scheduling Office of the Secretary-General
Executive Office of the Secretary-General
Room : NL-3015-K
Tel: +1-212 963 9530
BB: +1-347 820 1717
Fax: +1-212 963 3511
Email: lawsons@un.org

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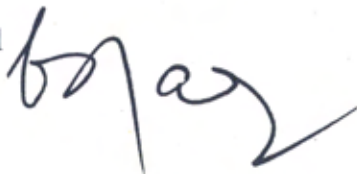
**10 INVITATION LETTERS FOR SG'S SIGNATURE
VIDEO CONFERENCE ON NUCLEAR ACCIDENT AT JAPAN'S
FUKUSHIMA NUCLEAR POWER PLANT**

Letters addressed to the Heads of the following organizations and specialized agencies:

- 1) Ms. Margareta Wahlström, Assistant Secretary-General for Disaster Risk Reduction;
- 2) Ms. Helen Clark, Administrator, United Nations Development Programme;
- 3) Ms. Josette Sheeran, Executive Director, World Food Programme;
- 4) Dr. Margaret Chan, Director-General, World Health Organization;
- 5) Mr. Tibor Tóth, Executive Secretary of the Preparatory Commission for the Comprehensive Nuclear-Test-Ban Treaty Organization;
- 6) Dr. Jacques Diouf, Director-General, Food and Agriculture Organization;
- 7) Mr. Yukiya Amano, Director General, International Atomic Energy Agency;
- 8) Ms. Valerie Amos, Under-Secretary-General for Humanitarian Affairs and Emergency Relief Coordinator;
- 9) Mr. Achim Steiner, Executive Director, United Nations Environment Programme; and
- 10) Mr. Michel Jarraud, Secretary-General, World Meteorological Organization.

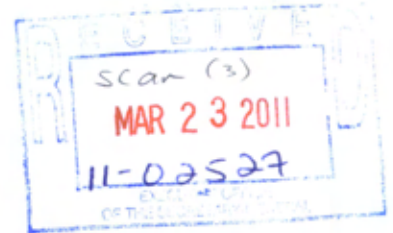
English

Drafter: OCHA/ODA
Proofread by: SHL/SH
Approved by:
Date: 23 March 2011



11-02527

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Note to Mr. Nambiar

VIDEO CONFERENCE ON NUCLEAR ACCIDENT AT THE FUKUSHIMA NUCLEAR
POWER PLANT IN JAPAN
25 March 2011, 9:00 AM ✓

1. As you know, on 25 March 2011, at 9:00 AM, the Secretary-General will host a video conference, which will provide the framework for an initial stocktaking of implications of the nuclear accident at the Fukushima nuclear power plant, as it has developed so far. The invited participants are the principals of IAEA, CTBTO, OCHA, WHO, WMO, WFP, FAO, UNDP, UNEP, ODA, as well as the Assistant Secretary-General for Disaster Risk Reduction and Special Representative of the Secretary-General for the implementation of the Hyogo Framework for Action in the Secretariat for the International Strategy for Disaster Reduction.
2. As requested, I submit herewith attached the draft invitation letters for Secretary-General's consideration and signature, as well as the concept paper on the issues to be addressed at the video conference, which will be shared with the invitees.


Sergio Duarte
22 March 2011

cc: Mr. Kim
Mr. Yoon
Mr. Haysom

Mr. L. Kim

MS E S RAM

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Y100

United Nations



Nations Unies

Executive Office of the Secretary-General
Cabinet du Secrétaire général

URGENT

To: Mr. Nambiar,

Please find attached for your URGENT approval and SG's signature, 10 letters inviting the principles to a video conference this Friday, 25 March 2011 at 9.00 am (NY time) regarding the nuclear accident at Japan's Fukushima Nuclear Power Plant.

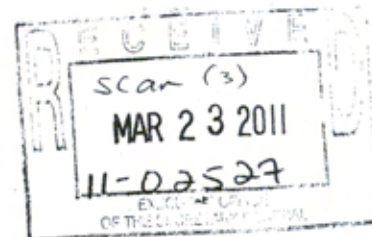

Nicholas Haysom
22 March 2011

Cc: KWS

11-02527

mail
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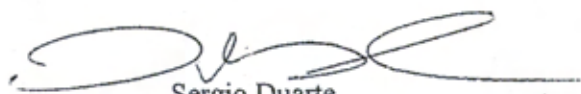
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Note to Mr. Nambiar

VIDEO CONFERENCE ON NUCLEAR ACCIDENT AT THE FUKUSHIMA NUCLEAR
POWER PLANT IN JAPAN
25 March 2011, 9:00 AM ✓

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Sergio Duarte
22 March 2011

cc: Mr. Kim
Mr. Yoon
Mr. Haysom



Dis /03 001

Video Conference on nuclear accident at the Fukushima power plant in Japan
(25 March 2011)

1. Objectives and Basic Parameters of the Video Conference

This conference will provide a good opportunity to take stock of the current situation amongst the relevant entities with a view to addressing the ways in which the international response to crises of this nature could be improved. During the IAEA Board of Governors' meeting in Vienna on 21 March, a number of participants echoed Mr. Amano's suggestion to re-examine the international emergency response framework, in case of nuclear accidents and that the international community should move to strengthen the international nuclear safety regime. While it is recognised that the technical expertise resides with the IAEA, this is a crisis of global concern and people will be looking to the various organisations for appropriate response.

As the Secretary-General has been consistently emphasizing the need to "speak with one voice" in the face of crises of this nature, this exercise will also help improve the effectiveness of the entire UN system in the context of nuclear accidents.

The following aspects can be touched upon during the meeting.

- Technical assessment on the situation
- Revisiting the current international framework nuclear emergency response: Lessons learned at the early stage of the situation
- Revisiting the international response/support mechanism in case of nuclear accidents
- Coordination amongst relevant specialized agencies and UN agencies
- Broader implications for the nuclear industry vis-à-vis climate change as well as upcoming Summit meetings on nuclear safety (Kiev, 19 April 2011) and nuclear security (Seoul, April 2012)

Comment [UN1]: Focus on response at this stage only since there are different scenarios for "nuclear disasters" e.g. man made and natural disasters.

Comment [UN2]: This is a wide ranging political topic currently under discussion with member States. ODA does not think this is for this video conference and all entities involved.

2. Scenario

- SG's opening remarks (3 minutes)
- SG invites Mr. Amano of the IAEA to share the Agency's technical assessment on the recent developments and the Agency's views on the lessons learned so far, including the need to reassess the current nuclear emergency response framework (10 minutes)
- Comments by CTBTO, UNDP, UNEP, FAO, WFP, WHO, WMO, OCHA, Disaster Risk Reduction Office, ODA (25 minutes)
- Closing comments by the Secretary-General, including agreement on a statement on the meeting (3 minutes)

Comment [UN3]: No need to spell out what ODA or OCHA will contribute to the discussion, all the more that the concept paper will be shared with others and we not indicate what they should cover in their brief remarks. In light of the increased number of participants, you may wish to explore with the scheduling office the possibility of allocating 30 minutes for this segment (3 min/speaker).